

# THE QUEEN CITY ACADEMY CHARTER SCHOOL

815 West 7<sup>th</sup> Street  
Plainfield, NJ 07063

## Our Mission

The mission of The Queen City Academy Charter School is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

## AGENDA

February 23, 2015 – 6:30 p.m.

**I. Call to Order** **1 Minute**

*The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Queen City Academy Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier News on February 19, 2015 and posted at the entrances of the school.*

**II. Roll Call** **1 Minute**

Dr. Brian Kramer	_____
Ms. Gail Bennett-Tafaro	_____
Mr. Shep Brown	_____
Ms. Marlene Harvey	_____
Mr. Henry McCloud	_____
Mr. Omowale Morgan	_____
Ms. Robin Pistorius	_____
Mr. Mark Sharp	_____
Ms. Andrea Silvershein	_____
Ms. Sherylyn Tucker	_____

**III. Flag Salute** **1 Minute**

**IV. Correspondence** **5 Minutes**

**V. New Business** **10 Minutes**

**VI. Student Liaison** **1 Minute**

**VII. Teacher Liaison** **1 Minute**

**VIII. Public Participation** **10 Minutes**

**Motion to Open** Public Participation made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ P.M.

**Motion to Close** Public Participation made by \_\_\_\_\_, seconded by \_\_\_\_\_ and approved at \_\_\_\_\_ P.M.

- IX. Approval of Minutes** **5 Minutes**  
A. February 2, 2015 Regular Board Meeting  
B. February 2, 2015 Executive Session

**Motion to Approve Items A through B** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ P.M.

- X. President's Report** **10 Minutes**  
**XI. Chief Academic Officer/Director's Report** **20 Minutes**  
A. Director's Report – February 2015 (*see attachment*)

**Motion to Accept Director's Report** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved \_\_\_\_\_ P.M.

- XII. Curriculum – Gail Bennett-Tafaro, Chairperson** **10 Minutes**  
A. **ACCEPTANCE OF MONTHLY HIB AND SUSPENSION REPORT**  
RESOLUTION 15-126 "RESOLVED THAT THE QUEEN CITY ACADEMY CHARTER SCHOOL, UPON THE RECOMMENDATION OF THE CAO/DIRECTOR, ACCEPTS THE MONTHLY HIB AND SUSPENSION REPORT WITH NO INCIDENTS."

**Motion to Approve Item A** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved \_\_\_\_\_ P.M.

- XIII. Finance – Mark Sharp, Chairperson** **10 Minutes**  
A. **ACCEPTANCE OF ANNUAL CAFR AND AMR AUDIT REPORT FOR 2013-2014**  
RESOLUTION 15-127 "RESOLVE THAT THE QUEEN CITY ACADEMY CHARTER SCHOOL, UPON THE RECOMMENDATION OF THE CAO/DIRECTOR, ACCEPTS THE ANNUAL CAFR AND AMR AUDIT REPORT FOR THE 2013-2014 SCHOOL YEAR:  
B. Motion to Approve the expenditure reports/bill listing (attached to checks)  
C. Budget Transfers between accounts (see attached)  
D. Board Secretary's Certification of Accounts  
Pursuant to N.J.A.C. 6A:23-2.10c3, I certify that as of November 2014, no major budgetary line item account expenditure exceeds the amount appropriated by the district Board of Trustees.



\_\_\_\_\_  
Charlene Jones  
Board Secretary

February 17, 2015  
Date

**Board Certification of Accounts**

**RESOLVED:** *After review of the Secretary's and Treasurer's reports for November 2014 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Academic Officer/Director), the Board of Trustees of Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan (the budget) as approved is being followed as revealed in the financial reports.*

**Motion to Approve Items A through D** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_PM.

**XIV. Facilities – Brian Kramer, Chairperson 10 Minutes**

A. Facilities Report – Expansion Committee Meeting Update

**XV. Human Resources – Gail Bennett-Tafaro, Chairperson 10 Minutes**

**A. ACCEPTANCE OF PROFESSIONAL DEVELOPMENT**

RESOLUTION 15-128 “RESOLVED THAT THE QUEEN CITY ACADEMY CHARTER SCHOOL, UPON THE RECOMMENDATION OF THE CAO/DIRECTOR, APPROVES THE FOLLOWING STAFF PROFESSIONAL DEVELOPMENT.”

1. D. West, C. Bampoe, A. Garcia, K. Larochelle, R. Nehila, M. Jones, K. Kane February 24<sup>th</sup> Rubicon “Quality Curriculum Practices for leaders and teachers”\$225.00 per person Double Tree Princeton, NJ .
2. C. Jones 53<sup>rd</sup> Annual NJASBO Conference June 3<sup>rd</sup> – June 5<sup>th</sup> 2015 \$150 & travel related expenses not to exceed \$600.00

**Motion to Approve Items A** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_PM.

**XVI. Policy – Robin Pistorius, Chairperson 3 Minutes**

A. Policy on Tuition/Certification Reimbursement

**XVII. Old Business 10 Minutes**

- A. New QCA Logo
- B. School Ethics Commission Update
- C. Board Strategic Planning Initiative

**XVIII. Executive Session 20 Minutes**

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

**Motion to Open** Executive Session made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_PM.

**Motion to Close** Executive Session made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_PM.

**XIX. Adjournment 1 Minute**

**Motion to Close** the Meeting made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_PM.

**Reminders: Upcoming Dates** - March 16, 2015 - Reorganization meeting first, followed by a Regular meeting