

**THE QUEEN CITY ACADEMY CHARTER SCHOOL**  
**815 West 7<sup>th</sup> Street**  
**Plainfield, NJ 07063**

**Our Mission**

The mission of The Queen City Academy Charter School is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

**AGENDA**

**April 24, 2013 – 6:30 p.m.**

**I. Call to Order** **1 Minute**

*The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Queen City Academy Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier News on April 18, 2013 and posted at the entrances of the school.*

**II. Roll Call** **1 Minute**

Dr. Brian Kramer	___	Ms. Andrea Silvershein	___
Ms. Julie Jerome	___	Ms. Gayle Jones	___
Mr. Mark Sharp	___	Ms. Cornethia McCloud	___
Ms. Jill Stolz	___	Ms. Gail Bennett-Tafaro	___
Mr. Omowale Morgan	___	Ms. Sherylyn Tucker	___
Ms. Robin Pistorius	___		

**III. Flag Salute** **1 Minute**

**IV. Correspondence** **5 Minutes**

A. None

**V. Student Liaison – Jereme Johnson** **5 Minutes**

A. April Report

**VI. Teacher Liaison – Mr. Anibal Garcia** **5 Minutes**

**VII. Public Participation** **10 Minutes**

**Motion to Open** Public Participation made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

**Motion to Close** Public Participation made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

**VIII. Approval of Minutes** **5 Minutes**

- A. March 27, 2013 Reorganization Meeting
- B. March 27, 2013 Regular Meeting

**Motion to Approve Items A & B** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved \_\_\_\_\_.

**IX. President's Report** **10 Minutes**

**X. Chief Academic Officer/Director's Report** **30 Minutes**

- A. Director's Report - April
- B. HIB Report : March 2013
- C. 2013-14 School Calendar

**Motion to Approve Items A through C** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved \_\_\_\_\_.

**XI. Curriculum – Gail Bennett-Tafaro, Chairperson** **1 Minute**

- A. None

**XII. Finance – Sherylyn Tucker, Chairperson** **10 Minutes**

- A. **Motion to Approve** the expenditure report from March 28, 2013 to April 24, 2013 in the amount of **\$ 714,421.58** (attached)
- B. **Motion to Approve**, pursuant to N.J.A.C. 6:20-2,13, the Board of Trustees certifies that as of March 31, 2013, after review of the **Secretary's and Treasurer's** monthly financial reports (appropriations section) for **March 2013**, and upon consultation with the appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of the above statute, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attached)
- C. **Motion to Approve** the budget increase of \$12,400 to Account 11-000-251-320-000 for the professional services contract previously ratified for Claremont Consulting Inc. for charter renewal consulting services.
- D. **Motion to Approve** the contract for speech and language services with Ms. **Mary Femenella** for the 2013-14 school year (attached)
- E. **Motion to Approve** the following budgetary transfers of:

<u>From</u>		<u>To</u>		<u>Amount</u>
11-000-262-420-000	Maint Svcs	11-000-251-320-000	Salaries- Custodial	\$ 15,000.00
11-000-230-895-000	BOE Mem Dues	11-000-223-320-000	Purch Svcs- I S T	\$ 2,500.00

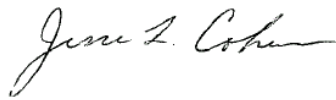
- F. **Motion to Approve** that as provided by N.J.S.A. 18A:22-8.1 amended, the Chief Academic Officer/ Director be designated as **Chief School Administrator** to approve such line item budget transfers as are necessary between Board of Education meetings, and

FURTHER BE IT RESOLVED that such transfers shall be reported to the Board of Trustees, ratified and duly recorded in the minutes of such meeting not less than monthly.

G. **Board Secretary's Certification of Accounts**

i.

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of **March 31, 2013**, no major budgetary line item account expenditure exceeds the amount appropriated by the district Board of Trustees.



Jesse Cohen  
Board Secretary

April 24, 2013  
Date

ii. Board Certification of Accounts

**RESOLVED:** *After review of the Secretary's and Treasurer's reports for March 2013 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Academic Officer/Director), the Board of Education of Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan (the budget) as approved is being followed as revealed in the financial reports.*

**Motion to Approve Items A through G** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved \_\_\_\_\_.

**XIII. Facilities – Brian Kramer, Chairperson 10 Minutes**

- A. Facilities Report – April: Jesse Cohen (attached)

**XIV. Human Resources – Gail Bennett-Tafaro, Chairperson 10 Minutes**

- A. **Upon the recommendation of the Chief Academic Officer/Director**, approve the following hires and changes for the remainder of the 2012-13 school year:
- i. Ms. Sandra Zavala, Part-time Night Custodian, at a rate of \$9.00 per hour for three hours per night starting April 19, 2013 with Board reimbursement for criminal background verification.

- ii. Mr. Jesus Giron, Custodian/ Night Crew, part-time without benefits, at a rate of \$10/hour (revised from March 2013)
- iii. Ms. Karen Majano, Custodian/ Night Crew, part-time without benefits, at a rate of \$8.00/hour (revised from March 2013) with Board reimbursement for criminal background verification.

**Item A:**

**Motion:**

**Second:**

**Passed:**

Roll Call	Kramer	Jerome	Morgan	Tucker	McCloud	Jones	Sharp	Silvershein	Ben-Tafaro	Stolz	Pistorius
YES											
NO											
ABSTAIN											
ABSENT											

**XV. Policy – Gayle Jones, Chairperson**

**5 Minutes**

- A. None

**XVI. New Business**

**10 Minutes**

- A. “Friends of” Discussion

**XVII. Old Business**

**5 Minutes**

- A. Mandated Training update
- B. Publicity Event

**XVIII. Executive Session**

**10 Minutes**

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

**Motion to Open** Executive Session made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

**Motion to Close** Executive Session made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

**XIX. Adjournment**

**1 Minute**

**Motion to Close** the Meeting made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM