

**THE QUEEN CITY ACADEMY CHARTER SCHOOL
815 WEST 7TH STREET
PLAINFIELD, NJ 07063**

OUR MISSION

The mission of the queen city academy charter school is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

AGENDA

MAY 5, 2014 – 6:30 P.M.

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Queen City Academy Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted in the courier news on APRIL 11, 2014 and posted at the entrances of the school.

II. ROLL CALL

Dr. Brian Kramer
Mr. Mark Sharp
Mr. Omowale Morgan
Ms. Robin Pistorius
Ms. Andrea Silvershein
Ms. Jill Stolz
Ms. Cornethia McCloud
Ms. Gail Bennett-Tafaro
Ms. Sherylyn Tucker

III. FLAG SALUTE

IV. STUDENT LIAISON – Mr. Ricky Thompson, Tamilore Fashe, Kyle Brown, and Cire Riddick

V. TEACHER LIAISON – Mr. Thomas Johnson

VI. PRESENTATIONS

VII. CORRESPONDENCE

VIII. CHIEF ACADEMIC OFFICER/DIRECTOR'S REPORT

*Attached

*Graciously accepts the following donations:

Dr. Brian Kramer - \$74.08

Nancy Rayhorn - \$9.62

IX. TRUSTEE PRESIDENT'S REPORT

X. NEW BUSINESS

*Discussion about Recruiting New Parents to Board

*First Tee Program

XI. FACILITIES/FINANCE UPDATE

- *Removal of Glass in Main Lobby
- *Install Rooftop AC
- *Art Room Lighting

XII. HEARING OF THE PUBLIC

Motion to open Public Participation made by _____, seconded by _____, and approved at _____ pm.

Motion to close Public Participation made by _____, seconded by _____, and approved at _____ pm.

XIII. APPROVAL OF MINUTES

- A. March 26, 2014 Reorganization Meeting
- B. March 26, 2014 Executive Meeting

RESOLUTIONS

CURRICULUM & INSTRUCTION

Curriculum & Instruction – Gail Bennett-Tafaro, Chairperson

Acceptance of Monthly HIB and Suspension Report

Resolution 15-033 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, accepts the monthly HIB and Suspension report.”

Approval of the 2014-2015 School Calendar

Resolution 15-034 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the 2014-2015 School Calendar for the 2014-2015 school year”

Approval of the Following Field Trips

Resolution 15-035 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the following field trips for the 2013-2014 school year:

<u>Date</u>	<u>Grade</u>	<u>Destination</u>
5/9/2014	Grade 5	Dorney Park, NJ
Raritan Valley College	Grade 4	Branchburg Township, NJ
State Capital – Old Barracks	Grade 3-8	Trenton, NJ.”

PERSONNEL & MANAGEMENT

Personnel & Management – Sherylyn Tucker, Chairperson

Appointment of Additional Compensation Positions

Resolution 15-036 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, appoints the following extra-compensation positions for the 2013-2014 school year:

NJ ASK Academy \$35.00 / Hour 11-401-100-101-000-043

Lori Meyer
Nancy Lombardi”

Acceptance of Resignation

Resolution 15-037 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, accepts the resignation of the following certified staff effective 6-30-2014:

Naiobe Sharrock Special Education”

FINANCE & FACILITIES

Finance & Facilities – Mark Sharp, Chairperson

Approval of Current Year Transfers

Resolution 15-038 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the transfer of funds in accordance with N.J.S.A. 18a:22-8.1 and 18a:22-8.2 within the adopted budget for the 2013-2014 school year as attached.”

Approval of Treasurer’s and Secretary’s Report (3/31/14)

Resolution 15-039 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the board secretary’s report for the month ended March 31, 2014, as per the attached and pursuant to N.J.A.C.6a:23-2.11, the Business Administrator/Board Secretary certifies that no budgetary line item account expenditure exceeds the amount appropriated by The Queen City Academy Charter School. Additionally, after review of the secretary’s and treasurer’s report for March 31, 2014 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and CAO/Director), The Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and hereby certifies the district’s financial plan as approved is being followed as revealed in the following financial reports.”

Approval of Bills and Claims through (3/27/14 – 4/30/14)

Resolution 15-040 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the following expenditure reports for drafts and payroll as attached totaling \$442,120.80.”

Approval of Professional Conferences

Resolution 15-041 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, authorizes certified staff to attend the following conferences. Each conference is directly associated and within the scope of the duties as identified in 18A11-15(b) and Chapter 53/A5, which cannot exceed \$150 Daily:

Name	Destination	Purpose	Amount	Account
Tanya Asbury	Kean	Counselor PD	30.00	11-000-223-580-000-045
Jasmine Chiles	Kean	Counselor PD	30.00	11-000-223-580-000-045
Tanya Asbury	Atlantic City	Anti-Bullying PD	107.50(2)	11-000-223-580-000-045
Jasmine Chiles	Atlantic City	Anti-Bullying	107.50(2)	11-000-223-580-000-045"

Approval to Establish Set-Aside Programs

Resolution 15-042 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, hereby establishes a goal to set-aside up to 15% for awarding bids under "Small Business Enterprises" for the 2014-2015 school year, as per 18A;18A-52(c)."

Approval to Advertise and Solicit Bids

Resolution 15-043 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, authorizes the Business Administrator/Board Secretary to prepare, advertise, and receive bids for Technology Services for the 2014-2015 school year with two one-year or one two-year extensions."

Approval to Advertise and Solicit Bids

Resolution 15-044 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, authorizes the Business Administrator/Board Secretary to prepare, advertise, and receive bids for Custodial Services for the 2014-2015 school year with two one-year or one two-year extensions."

Renewal of FSMC Year 2 of 3

Resolution 15-045 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the renewal of Public Bid 2013-001 awarded on February 20, 2013 at 1:00 pm at "IR" for the 2014-2015 school year as follows:

NuWay Concessionaires
339-345 Bergen Avenue
Kearny, NJ 07032

	Base Bid	"IR" Extension	New FSM Price/Meal
Lunch Price	\$2.51	.02	\$2.53
Breakfast Price per Meal	\$1.25	.01	\$1.26."

Approval to Execute Contract

Resolution 15-046 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, authorizes the Business Administrator/Board Secretary to execute a Professional Services Contract as per N.J.A.S. 18A:18A-5 for the Exterior Door and Window Project:

USA Environmental Management, Inc.
344 West State Street
Trenton, NJ 08618

\$7,575.00

The Business Administrator/Board Secretary attests that the funds required to execute this contract are available as per N.J.A.C. 6-23A-13."

POLICY

Policy – Robin Pistorius, Chairperson

XIII. RESOLUTION TO MEET IN EXECUTIVE SESSION

Resolution 15-047 "BE IT RESOLVED, pursuant of N.J.S. 10:4-12 and 10:4-13, that The Queen City Academy Charter School will hold a closed session on May 5, 2014 at ____PM regarding the following matters; student matters, personnel matters, prior contracts, future contracts, zoning issues. These records will remain confidential until it is acted upon or determined not to be excluded in public."

Motion to open Executive Session made by _____, seconded by _____, and approved at _____ pm.

IV. RESOLUTION TO ADJOURN

Motion to adjourn made by _____, seconded by _____, and approved at _____ pm.