

**THE QUEEN CITY ACADEMY CHARTER SCHOOL**  
**815 West 7<sup>th</sup> Street**  
**Plainfield, NJ 07063**

**Our Mission**

*The mission of The Queen City Academy Charter School is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.*

**AGENDA**

**May 12, 2015 – 6:30 p.m.**

**I. Call to Order** **1 Minute**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Queen City Academy Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier News on May 8, 2015, and posted at the entrances of the school.

**II. Roll Call** **1 Minute**

<i>Dr. Brian Kramer</i>	_____	<i>Ms. Andrea Silvershein</i>	_____
<i>Ms. Gail Bennett-Tafaro</i>	_____	<i>Mr. Henry McCloud</i>	_____
<i>Mr. Mark Sharp</i>	_____	<i>Mr. Shep Brown</i>	_____
<i>Ms. Marlene Harvey</i>	_____	<i>Ms. Robin Pistorius</i>	_____
<i>Mr. Omowale Morgan</i>	_____	<i>Ms. Sherylyn Tucker</i>	_____

**III. Flag Salute** **1 Minute**

**IV. Correspondence** **1 Minute**

**V. New Business** **1 Minute**

**VI. Student Liaison** **1 Minute**

**VII. Teacher Liaison** **1 Minute**

**VIII. Public Participation** **10 Minutes**

**Motion to Open** Public Participation made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ P.M.

**Motion to Close** Public Participation made by \_\_\_\_\_, seconded by \_\_\_\_\_ and approved at \_\_\_\_\_ P.M.

**IX. Approval of Minutes** **5 Minutes**

- A. April 27, 2015 - Regular Board Meeting
- B. April 27, 2015 - Executive Session

**Motion to Approve Items A - B** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ P.M.

**X. President's Report** **10 Minutes**

- A. Board Strategic Planning Initiative – Plan Kick-off Update - May 11, 2015 (see Agenda Attached)

**XI. Chief Academic Officer/Director's Report** **20 Minutes**

- A. School Calendar - 2015-2016 (see attachment with revisions)

**Motion to Accept Items A** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved \_\_\_\_\_ P.M.

**XII. Curriculum – Gail Bennett-Tafaro, Chairperson** **10 Minutes**

**XIII. Finance – Marlene Harvey, Chairperson** **10 Minutes**

- A. Motion to Approve the expenditure reports/bill listing (separate attachment)
- B. Motion to Approve Budget Transfers between accounts (separate attachment)
- C. Motion to Approve transfer of funds from Operating Account to Petty Cash Account to replenish funds in the amount of \$500.00 per policy.
- D. Motion to Approve the acceptance of \$96.92 donation from the TRUiST Company made on behalf of Dr. Brian Kramer and Nancy Rayhorn. (see attachment)
- E. Motion to Approve supplemental contract with Karl Associates for pre-construction asbestos Specifications Services (see attachment)
- F. **Motion to Approve the modifications to the NCLB grant**

**APPROVAL TO AMEND NCLB GRANT**

**RESOLUTION 15-140** "RESOLVED THAT THE QUEEN CITY ACADEMY CHARTER SCHOOL, UPON THE RECOMMENDATION OF THE SCHOOL BUSINESS ADMINISTRATOR, APPROVES TO AMEND THE NCLB GRANT APPLICATION."

- G. Board Secretary's Certification of Accounts

*Pursuant to N.J.A.C. 6A:23-2.10c3, I certify that as of March 31, 2015, no major budgetary line item account expenditure exceeds the amount appropriated by the district Board of Trustees.*



\_\_\_\_\_  
Charlene Jones  
Board Secretary

May 12, 2015  
Date

**Board Certification of Accounts**

**RESOLVED:** After review of the Secretary's and Treasurer's reports for March 2015 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Academic Officer/Director), the Board of Trustees of Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan (the budget) as approved is being followed as revealed in the financial reports.

**Motion to Accept Items A-G** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved \_\_\_\_\_ P.M.

**XIV. Facilities – Sherylyn Tucker, Chairperson** **10 Minutes**

- A. Facilities Expansion Committee Meeting Update (Report attached)

**XV. Human Resources – Mark Sharp, Chairperson****10 Minutes****A. ACCEPTANCE OF PROFESSIONAL DEVELOPMENT**

**RESOLUTION 15-141 “RESOLVED THAT THE QUEEN CITY ACADEMY CHARTER SCHOOL, UPON THE RECOMMENDATION OF THE CAO/DIRECTOR, APPROVES THE FOLLOWING SALARIES FOR THE 2015-2016 SCHOOL YEAR”**

<b>Full Name</b>	<b>Position</b>	<b>Total Contract Salary (2015-2016)</b>
Aisha Longchamp	Administrative Asst - Part Time	\$ xxx/Hour
Alicia Williamson	Health Teacher Part-time	\$ xxx
Amanda Avena	4th Grade (4-1)	\$ xxx
Anibal Garcia	8th Grade ELA (8-1)/ Coach	\$ xxx
Antonio Berdecia	7th/8th Grade Social Studies (8-2)	\$ xxx
Asha Mayers	Title I Teacher	\$ xxx
Dawn Tantillo	Special Education	\$ xxx
Emily Zupkus	5th/6th Grade Science (6-1)	\$ xxx
Farideh Bahrami	RTI	\$ xxx
Frankie McNeal	K - Teacher Assistant	\$ xxx
Gary Corcoran	5th/6th Grade Social Studies	\$ xxx
Janice Knight	Administrative Assistant	\$ xxx
Jennifer Cherubini	5th Grade (5-1)	\$ xxx
Joanna Ellmers	Art Teacher	\$ xxx
Jocelyn Williams	Food Services - Part-Time	\$ xxx
Judith Hester	School Nurse	\$ xxx
Karen Kane	1st Grade	\$ xxx
Karen Majano	Maintenance - Part-Time	\$ xxx
Katie Purnell	Multi-Purpose Aid	\$ xxx
Kendy Alvarez	Assistant to BA	\$ xxx
Kimberly LaRochelle	7th/8th Grade Science (8-3)	\$ xxx
Kristin DiMaggio-Hogan	Kindergarten	\$ xxx
Leslie Garey	School Secretary	\$ xxx
Lori Meyer	4th Grade (4-2)	\$ xxx
Maria Sfondouris	ESL Teacher	\$ xxx
Maribella Miller	Dance/Drama Part-time	\$ xxx
Martha Moncada	Spanish Teacher	\$ xxx
Marvette Tiller	Maintenance	\$ xxx
Michelle Jones	Title I Teacher	\$ xxx
Robin Nehila	5th Grade (5-2)	\$ xxx
Shannon Turner	Special Education	\$ xxx
Sharon Phillips	Technology Teacher	\$ xxx
Taylor Mandel	Music Teacher	\$ xxx
Thomas Johnson	PE Teacher	\$ xxx
Virginia Woolley	7th Grade ELA (7-2)	\$ xxx

**B. APPROVAL OF TRAVEL STIPEND**

**RESOLUTION 15-141 “RESOLVED THAT THE QUEEN CITY ACADEMY CHARTER SCHOOL, UPON THE RECOMMENDATION OF THE CAO/DIRECTOR, APPROVES THE TRAVEL STIPEND FOR THE FOLLOWING CHAPERONES OF THE 8TH GRADE WASHINGTON DC TRIP:**

1. D. WEST \$400
2. K. LAROCHELLE \$400

- |                |       |
|----------------|-------|
| 3. A. GARCIA   | \$400 |
| 4. A. BERDECIA | \$400 |
| 5. S. TURNER   | \$400 |

**Motion to Approve Items A - B** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

**XVI. Policy – Robin Pistorius, Chairperson** **10 Minutes**

**XVII. Old Business** **5 Minutes**

A. Friends of QCA Update - Andrea Silvershein

**XVIII. Adjournment – Regular Meeting** **1 Minute**

**Motion to Close Regular Meeting and Open Executive Session** made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

**XIX. Executive Session** **20 Minutes**

*Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows:*

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

**Motion to Close the Executive Meeting** made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

**Reminder:**

- A. June 8, 2015 – Special Board meeting to approve Bid Award for Auditorium Conversion to New Classrooms Project
- B. June 15, 2015 - Regular Board Meeting