

THE QUEEN CITY ACADEMY CHARTER SCHOOL
815 West 7th Street
Plainfield, NJ 07063

Our Mission

The mission of The Queen City Academy Charter School is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

AGENDA

August 26, 2014 – 6:30 p.m.

I. Call to Order **1 Minute**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Queen City Academy Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier News on August 17, 2012 and posted at the entrances of the school.

II. Roll Call **1 Minute**

Dr. Brian Kramer	_____	Ms. Andrea Silvershein	_____
Mr. Mark Sharp	_____	Ms. Cornethia McCloud	_____
Ms. Robin Pistorius	_____	Ms. Gail Bennett-Tafaro	_____
Ms. Jill Stolz	_____	Ms. Sherylyn Tucker	_____
Mr. Omowale Morgan	_____		

III. Flag Salute **1 Minute**

IV. Correspondence **15 Minutes**

A. Discussed in Executive Session

V. New Business **10 Minutes**

- A. Board Committee Structure – 2014-15 (Discussion)
- B. Board Effectiveness Questionnaire / Board Training (Discussion)

VI. Student Liaison – TBD **1 Minute**

VII. Teacher Liaison – TBD **1 Minute**

VIII. Public Participation **10 Minutes**

Motion to Open Public Participation made by _____, seconded by _____, and approved at _____ PM.

Motion to Close Public Participation made by _____, seconded by _____, and approved at _____ PM.

IX. Approval of Minutes **5 Minutes**

A. June 16, 2014 Regular Meeting

Motion to Approve Items A was made by _____, seconded by _____, and approved _____.

X. President's Report **10 Minutes**

XI. Chief Academic Officer/Director's Report **30 Minutes**

- A. Director's Report- August
- B. Annual Report 2014

Motion to Approve Items A and B was made by _____, seconded by _____, and approved _____.

XII. Curriculum – Gail Bennett-Tafaro, Chairperson **10 Minutes**

- A. **Resolution 15-092** “Resolved that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves courses of study and textbooks currently in use and purchased for grades k-8 for the 2014-2015 school year and listed the academic office.”
- B. **Resolution 15-093** “Resolved that The Queen City Academy Charter School upon the recommendation of the CAO/Director , accepts the annual EVVR report for the 2013-2014 school year (report attached).
- C. **Resolution 15-094** “Resolved that Resolved that The Queen City Academy Charter School, upon the recommendation of the CAO/Director approves the submission of an amendment o the FY13 IDEA application. The amendment is for modifying the budget to appropriate a \$1 carry over from FY12 which was applied to salaries.
- D. Resolved that The Queen City Academy Charter School upon the recommendation of the CAO/Director, approves the contract with Achievement Network to provide interim assessments, coaching, and leadership development for 2014-2015 school year. (See Attached)
- E. “Professional development, upon the recommendation of the CAO/ Director, authorizes certified staff to attend the following conferences is directly associated and within the scope of the duties as identified in 18A11-15(b) and Chapter 53/A5, which cannot exceed \$150 Daily.

September 25-28, 2014 Danielle West Congressional Black Caucus 44th Annual Legislative Conference (ALC). \$100.00 Washington, DC and Travel Reimbursement According to Board Policy. (attached)

October 16-18th, 2014 Kimberly LaRochelle National Science Teachers Association Conference Richmond Virginia 58.33per day and Travel Reimbursement According to Board Policy. (attached)

Motion to Approve Items A through E was made by _____, seconded by _____, and approved _____.

XIII. Finance

10 Minutes

A. **Motion to Approve**, pursuant to N.J.A.C. 6:20-2,13, the Board of Trustees certifies that as of July 31, 2012, after review of the **Secretary’s and Treasurer’s monthly financial reports (appropriations section) for June 2014** and upon consultation with the appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of the above statute, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (attached)

B. **Motion to Approve** the following budget for the **2014-2015 NCLB Grant**:

i. **Title IA**

Salary portion to be applied to:

Mrs. Michelle Jones, Title I Teacher xxxxx
 Ms. Asha Mayers, Title I Teacher xxxxx

C. **Motion to Approve** the following budget for the **2014-2015 IDEA Grant**:

Salaries to be applied to:

Shannon Turner , Special Education Teacher / Resource Teacher \$ xxxxx
 TBD, Special Education Teacher/ Resource Teacher \$ xxxxx

D. **Motion to RENEWAL OF FSMC YEAR 2 OF 3 (ADMENDEMENT)**

RESOLUTION 15-045 “RESOLVED THAT THE QUEEN CITY ACADEMY CHARTER SCHOOL, UPON THE RECOMMENDATION OF THE CAO/DIRECTOR, APPROVES THE RENEWAL OF PUBLIC BID 2013-001 AWARDED ON FEBRUARY 20, 2013 AT 1:00 PM AT “IR” FOR THE 2014-2015 SCHOOL YEAR AS FOLLOWS:

NUWAY CONCESSIONAIRES
 339-345 BERGEN AVENUE
 KEARNY, NJ 07032

	<u>BASE BID</u>	<u>“IR” EXTENSION</u>	<u>NEW FSM PRICE/MEAL</u>
LUNCH PRICE	\$2.51	.02	\$2.531
BREAKFAST PRICE PER MEAL	\$1.25	.01	\$1.2625.”

E. **Motion to Approve** the following travel reimbursements at \$0.31/mile:

i. \$34.42 for Danielle West for Meeting at The New Jersey Charter Schools Association in Hamilton, NJ

F. **Motion to Approve** the acceptance of the \$83.70 **donation** from Trust Company made on behalf of Dr. Brian Kramer. Funds will be deposit in the Paula DeVinuto Scholarship Fund account.

G. Board Secretary’s Certification of Accounts

i. Board Certification of Accounts

RESOLVED: *After review of the Secretary’s and Treasurer’s reports for **June 2014 and July 2014** and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Academic Officer/Director), the Board of Education of Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and hereby certifies the district’s financial plan (the budget) as approved is being followed as revealed in the financial reports.*

Motion to Approve Items A through G was made by _____, seconded by _____, and approved _____.

XIV. Facilities – Brian Kramer, Chairperson 10 Minutes

- A. Facilities Report – August: Danielle West
- B. Kaboom playground build on October 25, 2014

XV. Human Resources – Gail Bennett-Tafaro, Chairperson 10 Minutes

- A. **Upon the recommendation of the Chief Academic Officer/Director**, accepts the following resignations
 - i. **Loreal Zarza**
 - ii. **Nancy Lombardi**
 - iii. **Veronica Sudeall**
 - iv. **Heather Johnson**

- B. **Upon the recommendation of the Chief Academic Officer/Director**, approve the following hires and extends contracts for employment for the 2014-15 school year:
 - i. Kendy Alvarez Assistant to the Business Administrator / Office Assistant xxxxx
 - ii. Kristin DiMaggio Kindergarten Teacher xxxxx
 - iii. Virginia Woolley 7th Grade ELA xxxxx

- C. Resolution 15-096 “Resolved that The Queen City Academy Charter School, upon the recommendation of the CAO/Director approves the amendment to the below listed contracts.

Teacher	Prior Contract Amount	Amended Contract Amount
Julie Bernhard	xxxxx	xxxxx
Shannon Turner	xxxxx	xxxxx

- D. **Approve the Substitute Teacher Salary** for the 2012-13 school year at \$100/day

- E. **Resolution 15-095** Resolved that The Queen City Academy Charter School, upon the recommendation of the CAO/Director approves a stipend of \$100.00 per day for teachers that participated in interviews.

A.Berdecia , R. Nehila, A. Garcia, J.Bernhard, K.Kane, M.Sfondorius, S.Turner

Motion to Approve Items A through D was made by _____, seconded by _____, and approved _____.

XVI. Policy – Robin Pistorius, Chairperson **3 Minutes**

XVI. Old Business **10 Minutes**

XVIII. Executive Session **30 Minutes**

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Motion to Open Executive Session made by _____, seconded by _____, and approved at _____ PM.

Motion to Close Executive Session made by _____, seconded by _____, and approved at _____ PM.

XIX. Adjournment **1 Minute**

Motion to Close the Meeting made by _____, seconded by _____, and approved at _____ PM