

**THE QUEEN CITY ACADEMY CHARTER SCHOOL
815 WEST 7TH STREET
PLAINFIELD, NJ 07063**

OUR MISSION

The mission of the queen city academy charter school is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

AGENDA

AUGUST 28, 2013 – 6:30 P.M.

I. CALL TO ORDER

The new jersey open public meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the queen city academy charter school board of trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted in the courier news on AUGUST 16, 2013 and posted at the entrances of the school.

II. ROLL CALL

Dr. Brian Kramer
Mr. Mark Sharp
Ms. Jill Stolz
Mr. Omowale Morgan
Ms. Robin Pistorius
Ms. Andrea Silvershein
Ms. Gayle Jones
Ms. Cornethia McCloud
Ms. Gail Bennett-Tafaro
Ms. Sherylyn Tucker

III. FLAG SALUTE

IV. PRESENTATIONS

V. CORRESPONDENCE

*Appeal of charter excess ruling.
*Attorney General upheld commissioner Cerf's ruling.

VI. CHIEF ACADEMIC OFFICER/DIRECTOR'S REPORT

*Attached

VII. TRUSTEE PRESIDENT'S REPORT

VIII. NEW BUSINESS

A. Adopting policy for telephonic voting.

IX. FACILITIES UPDATE

- *Boiler replacement issue.
- *E.I. Associates proposal.
- *Hot water heaters Proposal 1 \$1,995.00
- *Hot water system Proposal 1 \$64,667.00 – Not State Contract.
- *Temporary Heating System (Trailer) Proposal 1 \$84,700.00 – Not State Contract/BSR.
- *Temporary/Permanent Heating System Proposal \$xxx,xxx.xx – State Contract/BSR.
- *Illuminated sign update.

X. STUDENT LIAISON – TBD

XI. TEACHER LIAISON – TBD

XII. HEARING OF THE PUBLIC

MOTION TO OPEN PUBLIC PARTICIPATION MADE BY _____,
SECONDED BY _____, AND APPROVED AT _____ PM.

MOTION TO CLOSE PUBLIC PARTICIPATION MADE BY _____,
SECONDED BY _____, AND APPROVED AT _____ PM.

XIII. APPROVAL OF MINUTES

- A. August 1, 2013 Regular Meeting
- B. August 1, 2013 Executive Meeting

RESOLUTIONS

CURRICULUM & INSTRUCTION

Curriculum & Instruction – Brian Kramer, PHD, Chairperson

PERSONNEL & MANAGEMENT

Personnel & Management – Gail Bennett-Tafaro, Chairpersons

Acceptance of Resignations

Resolution 14-027 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, accepts the following resignations

Schakia Arrington – Grade 6 (LA) **Effective 9/15/2013**
Jeffrey Starr – Music Teacher”

Approval of Certified Appointments

Resolution 14-028 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the following certified appointments for the 2013-2014 school year:

Emily Zupkus – Grade 6 Science
Naiobe Sharrock – Resource Room
Loreal Zarza – Grade K
Giselle Salandy – Grade 6 (LA)
Taylor Mandel - Music”

FINANCE & FACILITIES

Finance & Facilities – Sherylyn Tucker & Brian Kramer, PHD, Chairpersons

Approval of Current Year Transfers

Resolution 14-029 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the transfer of funds in accordance with N.J.S.A. 18a:22-8.1 and 18a:22-8.2 within the adopted budget for the 2013-2014 school year as attached.”

Approval of Treasurer’s and Secretary’s Report (7/31/13)

Resolution 14-030 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the board secretary’s report for the month ended July 31, 2013, as per the attached and pursuant to N.J.A.C.6a:23-2.11, the Business Administrator/Board Secretary certifies that no budgetary line item account expenditure exceeds the amount appropriated by The Queen City Academy Charter School. Additionally, after review of the secretary’s and treasurer’s report for July 31, 2013 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and CAO/Director), The Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and hereby certifies the district’s financial plan as approved is being followed as revealed in the following financial reports.”

Approval of Bills and Claims Through (8/22/13)

Resolution 14-031 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the following expenditure reports for drafts and payroll as attached totaling \$116,999.76.”

Appointment of Compliance Officers

Resolution 14-032 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, appoints the following Compliance Officers for the 2013-2014 school year:

Lock Out/Tag Out	Michael Lewicki
AHERA	Michael Lewicki
Right To Know	UCESCOM
Public Agency Contracts	Michael Derderian
Bloodborne Pathogens	Judith Hester
Affirmative Action/Sexual Harassment	Michael Derderian
IPM	Michael Lewicki
Employment Practices and Procedures	Danielle West
School and Classroom Practice	Danielle West
Purchasing Agent Compliance Officer	Michael Derderian
ADA Officer	TBD
Homeless Liaison	Michael Derderian
504 Committee Coordinator	Judith Hester”

Approval of Professional Development

Resolution 14-033 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the Professional Development provider contract for the 2013-2014 school year:

Houghton Mifflin Harcourt
14046 Collections Center Drive
Chicago, IL 60693 (Not-to Exceed) \$8,000.00."

Acceptance of Grant

Resolution 14-034 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, graciously accepts the following grant for the 2013-2014 school year:

Turrell Fund
21 Van Vleck Street
Montclair, NJ 07042-2358 \$6,000.00."

Approval to Rescind Prior Motion

Resolution 14-035 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director and Board Appointed Auditor, approves the reversal of resolution I at the February 26, 2013 Board Meeting and re-deposit \$350,000.00 back into the Maintenance Reserve effective 6/30/13."

Approval to Withdrawal Maintenance Reserve Funds

Resolution 14-036 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the withdrawal of \$338,498.23 for qualified required maintenance improvements, and be recorded in account 12-000-400-450-000-080."

Awarding of State Contract

Resolution 14-037 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the awarding of the following construction contract as per N.J.S.A 18A:18A-10:

Limbach Company, LLC
DBA Willard Limbach
5 C Chris Court
South Brunswick, NJ 08810 State Contract # T-1372 \$292,000.00

The Business Administrator/Board Secretary attests that the funds required to execute this contract are available, per 6A:23A-16.10 (a) 1."

Awarding of State Contract

Resolution 14-038 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the awarding of the following contract as per N.J.S.A 18A:18A-10:

Dyntek
1120 Route 73, Suite 100
Mount Laurel, NJ 08054 State Contract # M-7000 \$46,498.23.

The Business Administrator/Board Secretary attests that the funds required to execute this contract are available, per 6A:23A-16.10 (a) 1."

Awarding of Professional Services Contract

Resolution 14-039 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director and Board of Trustees, approves the awarding of the following professional service contract as per N.J.S.A 18A:18A-5:

El Associates 8 Ridgedale Avenue Cedar Knolls, NJ 07927	Not-to Exceed	\$30,000.00
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The Business Administrator/Board Secretary attests that the funds required to execute this contract are available, per 6A:23A-16.10 (a) 1.”

Approval to Enter “ACES” Electrical Services

RESOLUTION 14-040 “WHEREAS, the alliance for competitive energy services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the effective period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as lead agency of the aces cooperative pricing system #e8801-acescps in accordance with the “Public School Contracts Law”, N.J.S.A. 18a:18a-1 *et seq.*, and the electric discount and energy competition act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, The Queen City Academy Charter School is a participating member of the ACES cooperative pricing system and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the lead agency will from time to time during the effective period (from date of adoption through May, 2018 hereinafter referred to as “effective period”) issue one or more requests for bids for electric generation services on behalf of the aces cooperative pricing system pursuant to the public school contracts law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, participating members will preauthorize the lead agency to award contracts for electric generation service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the participating member based upon its previous electric usage and utility provided basic generation service rates; and

WHEREAS, the lead agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the district agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the effective period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of public school contracts law;

WHEREAS, the lead agency will notify the department of community affairs’ division of local government services by mail prior to the issuance a request for bids for electric generation services, with the understanding that if the division of local government services does not respond within 10 business days, it will be deemed to have approved the issuance of the request for bids or the request for rebids.

NOW, THEREFORE BE IT RESOLVED that the district binds itself to the aces cooperative pricing system #e8801-acescps to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the effective period from the electric power supplier or suppliers awarded a contract for electric generation services by the lead agency; and, be it

FURTHER RESOLVED that the lead agency of the aces cooperative pricing system is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the lead agency on behalf of the participating members of the aces cooperative pricing system #e8801-acescps (or any cps number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the lead agency to provide savings to the districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the effective period on behalf of the aces cooperative pricing system including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the lead agency; and

FURTHER RESOLVED, that this resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the local public contracts laws (N.J.S.A.. 40a:11-11(5)), and the local public and public school contracts laws administrative code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the effective period) at which time the cooperative pricing system will be subject to renewal. Any rescission or expiration of this resolution shall not affect any agreements entered into prior to such rescission or expiration. ”

Approval to Submit ROD FY14 Grant

Resolution 14-041 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, authorizes the Business Administrator to submit the RODT Grant for Technology to NJDOE and NJSDA for review and approval.”

POLICY

Policy – Robin Pistorius, Chairperson

XIII. RESOLUTION TO MEET IN EXECUTIVE SESSION

Resolution 14-042 “BE IT RESOLVED, pursuant of N.J.S. 10:4-12 and 10:4-13, that The Queen City Academy Charter School will hold a closed session on August 28, 2013 at ____ PM regarding the following matters; student, personnel, and facilities. These records will remain confidential until it is acted upon or determined not to be excluded in public.

Motion to open executive session made by _____, seconded by _____, and approved at _____ pm.

IV. RESOLUTION TO ADJOURN

Motion to adjourn made by _____, seconded by _____, and approved at _____ pm.