

THE QUEEN CITY ACADEMY CHARTER SCHOOL
815 West 7th Street
Plainfield, NJ 07063

Our Mission

The mission of The Queen City Academy Charter School is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

AGENDA

September 15, 2014 – 6:30 p.m.

I. Call to Order **1 Minute**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Queen City Academy Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier News on August 17, 2012 and posted at the entrances of the school.

II. Roll Call **1 Minute**

Dr. Brian Kramer	_____	Ms. Andrea Silvershein	_____
Mr. Mark Sharp	_____	Ms. Cornethia McCloud	_____
Ms. Robin Pistorius	_____	Ms. Gail Bennett-Tafaro	_____
Ms. Jill Stolz	_____	Ms. Sherylyn Tucker	_____
Mr. Omowale Morgan	_____		

III. Flag Salute **1 Minute**

IV. Correspondence **15 Minutes**

A. Discussed in Executive Session

V. New Business **10 Minutes**

- A. Board Committee Structure – 2014-15 (Discussion)
- B. Zoning Board Meeting Outcome

VI. Student Liaison – TBD **1 Minute**

VII. Teacher Liaison – Ms. Cherubini **1 Minute**

VIII. Public Participation **10 Minutes**

Motion to Open Public Participation made by _____, seconded by _____, and approved at _____ PM.

Motion to Close Public Participation made by _____, seconded by _____, and approved at _____ PM.

IX. Approval of Minutes

5 Minutes

A. August 25, 2014 Meeting

Motion to Approve Items A was made by _____, seconded by _____, and approved _____.

X. President’s Report

10 Minutes

XI. Chief Academic Officer/Director’s Report

30 Minutes

A. Director’s Report- September 2014

Motion to Approve Item A was made by _____, seconded by _____, and approved _____.

XII. Curriculum – Gail Bennett-Tafaro, Chairperson

10 Minutes

Resolution 15-100 “Resolved that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the extra compensation / stipends for 2014-2015 school year”

i. Testing Coordinator	Open	\$XXXX
ii. Yearbook/ Picture Advisor	Ms. Shannon Turner	\$XXXX
iii. Student Council Advisor	Ms. Jessica Prentice	\$XXXX
iv. Student Council Advisor	Mrs. Karen Kane	\$XXXX
v. 8 th Grade Advisor	Ms. Kimberly LaRochelle	\$XXXX
vi. Math Club	Ms. Robin Nehila	\$XXXX
vii. Choir Director	Mr. Taylor Mandel	\$XXXX
viii. Male Mentoring	Antonio Berdecia	\$XXXX
ix. Male Mentoring	Anibal Garcia	\$XXXX
x. Girls Mentoring	Tanya Ellis-Asbury	\$XXXX
xi. Girls Mentoring	Jasmine Chiles	\$XXXX
xii. Soccer Club Coordinator	Mr. Gary Corcoran	\$XXXX
xiii. Parent Outreach Coordinator	Tanya Ellis-Asbury	\$XXX
xiv. Parent Outreach Coordinator	Jasmine Chiles	\$XXX
xv. Detention Supervisor	Ms. Kimberly LaRochelle	\$XXXX
xvi. Homework Club Teacher	Ms. Prentice	\$XXXX*
xvii. Homework Club Teacher	Ms. Julie Bernhard	\$XXXX*
xviii. Homework Club Teacher	Ms. Shannon Turner	\$XXXX*
xix. Homework Club Teacher	Mrs. Dawn Tantillo	\$XXX
xx. After School Supervisor	Mrs. Michelle Jones	\$XXXX*
xxi. After School Supervisor	Mr. Thomas Johnson	\$XXXX*
xxii. Basketball Club	Mr. Taylor Mandel	\$XXXX
xxiii. Technology Club	Ms. Phillips	\$XXXX
xxiv. Coding Club	Mr. Winter	\$XXXX
xxv. Garden Club	Mrs. Williamson	\$XXX

xxvi. Achievement Network Test Coordinator	Mr. Berdecia	\$XXX
xxvii. Achievement Network Test Coordinator	Mr. Winter	\$XXX
xxviii. SNEARS Lunch Coordinator	Mrs. Alvarez	\$XXXX

* Paid through regular payroll

B. Resolution 15-100 “RESOLVED THAT THE QUEEN CITY ACADEMY CHARTER SCHOOL, UPON THE RECOMMENDATION OF THE CAO/DIRECTOR, AUTHORIZES CERTIFIED STAFF TO ATTEND THE FOLLOWING CONFERENCES. EACH CONFERENCE IS DIRECTLY ASSOCIATED AND WITHIN THE SCOPE OF THE DUTIES AS IDENTIFIED IN 18A11-15(B) AND CHAPTER 53/A5, WHICH CANNOT EXCEED \$150 DAILY:

<u>NAME</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Joanna Ellmers	AENJ Conference & Workshop		\$150.00
Giselle Salandy	PARC ELA /: Shared Responsibility Grades 6-12		\$ 125.00
Shannon Turner	PARC ELA / Shared Responsibility Grades 6-12		\$ 125.00
Michelle Jones	PARC ELA /:Shared Responsibility Grades 6-12		\$ 125.00
Anibal Garcia	PARC ELA /: ASHared Responsibility Grades 6-12		\$ 125.00
Maria Sfondouris	PARC ELA / Shared Responsibility Grades 6-12		\$ 125.00
Amanda Avena	PARC ELA / Shared Responsibility Grades K-5		\$ 125.00
Julie Bernhard	PARC ELA / ASHared Responsibility Grades K-5		\$ 125.00
Jennifer Cherubini	PARC ELA / Shared Responsibility Grades K-5		\$ 125.00
Asha Mayers	PARC ELA / Shared Responsibility Grades K-5		\$ 125.00
Dawn Tantillo	PARC ELA / Shared Responsibility Grades K-5		\$ 125.00
Anibal Garcia	PARC ELA / Shared Responsibility Grades K-5		\$ 125.00
Julie Bernhard	NJ Dept of Education: PARCC Mathematics Grades 3-5		Free
Robin Nehila	NJ Dept of Education: PARCC Mathematics Grades 3-5		Free
Lori Myer	NJ Dept of Education: PARCC Mathematics Grades 3-5		Free
Tanya Asbury-Ellis	Adolescent Health Conference		Free
Jasmine Chiles	Adolescent Health Conference		Free
Alicia Williamson	Adolescent Health Conference		Free

C. Resolution 15-101 “Resolved that The Queen City Academy Charter School upon the recommendation of the CAO/Director , accepts the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti Bullying Bill of Rights Act July 1, 2013-June 30, 2014” Attached.

D. Resolution 15-101 “Resolved that The Queen City Academy upon the recommendation of the CAO/Director, approves the following field trip for the 2014-2015 school year”

<u>DATE</u>	<u>GRADE</u>	<u>DESTINATION</u>
10-29-2014	GRADES K-1	ORT FARMS, LONG VALLEY NJ

Motion to Approve Items A through D was made by _____, seconded by _____, and approved _____.

XIII. Finance

10 Minutes

- A. **Motion to Approve**, pursuant to N.J.A.C. 6:20-2,13, the Board of Trustees certifies that as of August 31, 2014, after review of the **Secretary’s and Treasurer’s monthly financial reports (appropriations section) for August 2014** and upon consultation with the appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of the above statute, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (attached)
- B. **Motion to Approve** the following budget for the **2014-2015 NCLB Grant**:
 - i. **Title IA**

Salary portion to be applied to:	
Mrs. Michelle Jones, Title I Teacher	52,264
Ms. Asha Mayers, Title I Teacher	50,367
- C. **Motion to Approve** the following budget for the **2013-14 IDEA Grant**:

Salaries to be applied to:	
Shannon Turner , Special Education Teacher / Resource Teacher	\$ 20,501.50
TBD, Special Education Teacher/ Resource Teacher	\$ 20,502.50
- D. **Board Secretary’s Certification of Accounts**
 - i. Board Certification of Accounts

RESOLVED: *After review of the Secretary’s and Treasurer’s reports for August 2014 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Academic Officer/Director), the Board of Education of Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and hereby certifies the district’s financial plan (the budget) as approved is being followed as revealed in the financial reports.*

Motion to Approve Items A through D was made by _____, seconded by _____, and approved _____.

XIV. Facilities – Brian Kramer, Chairperson

10 Minutes

- A. Facilities Report – September
- B. Kaboom playground build on October 25, 2014
- C. Zoning Board update
- D. Promotional Piece for QCA
- E. Automated External Defibrillator is Up to Date

XV. Human Resources – Gail Bennett-Tafaro, Chairperson

10 Minutes

- A. **Upon the recommendation of the Chief Academic Officer/Director**, approve the following hires and extends contracts for employment for the 2014-15 school year:
 - i. Charlene Jones Business Administrator XXXXYear
 - ii. Katie Purnell Multi-Purpose Aide XXXX/Year

iii. Dawn Tantillo	Special Education Teacher	XXXX/year
iv. Theresa Perry-Lewis	Teacher Mentor	XXXX/Per Day
v. Nicole Dunkey	Substitute Teacher	XXXX/Per Day

Motion to Approve Item A was made by _____, seconded by _____, and approved _____.

XVI. Policy – Robin Pistorius, Chairperson **3 Minutes**

XVI. Old Business **10 Minutes**

XVIII. Executive Session **30 Minutes**

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Motion to Open Executive Session made by _____, seconded by _____, and approved at _____ PM.

Motion to Close Executive Session made by _____, seconded by _____, and approved at _____ PM.

XIX. Adjournment **1 Minute**

Motion to Close the Meeting made by _____, seconded by _____, and approved at _____ PM