

**THE QUEEN CITY ACADEMY CHARTER SCHOOL
815 WEST 7TH STREET
PLAINFIELD, NJ 07063**

OUR MISSION

The mission of the queen city academy charter school is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

AGENDA

OCTOBER 23, 2013 – 6:30 P.M.

I. CALL TO ORDER

The new jersey open public meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the queen city academy charter school board of trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted in the courier news on OCTOBER 16, 2013 and posted at the entrances of the school.

II. ROLL CALL

Dr. Brian Kramer
Mr. Mark Sharp
Ms. Jill Stolz
Mr. Omowale Morgan
Ms. Robin Pistorius
Ms. Andrea Silvershein
Ms. Gayle Jones
Ms. Cornethia McCloud
Ms. Gail Bennett-Tafaro
Ms. Sherylyn Tucker

III. FLAG SALUTE

IV. STUDENT LIAISON – TBD

V. TEACHER LIAISON – Mr. Thomas Johnson

VI. PRESENTATIONS

VII. CORRESPONDENCE

*Boiler Rebate Letters
*SSEC Letter

VIII. CHIEF ACADEMIC OFFICER/DIRECTOR'S REPORT

*Attached

IX. TRUSTEE PRESIDENT'S REPORT

X. NEW BUSINESS

XI. FACILITIES UPDATE

XII. HEARING OF THE PUBLIC

MOTION TO OPEN PUBLIC PARTICIPATION MADE BY _____,
SECONDED BY _____, AND APPROVED AT _____ PM.

MOTION TO CLOSE PUBLIC PARTICIPATION MADE BY _____,
SECONDED BY _____, AND APPROVED AT _____ PM.

XIII. APPROVAL OF MINUTES

- A. September 25, 2013 Regular Meeting
- B. September 25, 2013 Executive Meeting

RESOLUTIONS

CURRICULUM & INSTRUCTION

Curriculum & Instruction – Gail Bennett-Tafaro, Chairperson

Approval of Charter Consulting Services

Resolution 14-061 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the execution of a Teacher Coaching Contract for \$11,550.00 with Charter School Essentials for the 2013-2014 school year.”

Approval to Create New Position

Resolution 14-062 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the creation of a (.5 Guidance Counselor/.5 High School Placement Coordinator) for the 2013-2014 school year.”

Approval of the Following Field Trips

Resolution 14-063 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the following field trips for the 2013-2014 school year:

| <u>Date</u> | <u>Grade</u> | <u>Destination</u> |
|-------------|--------------|--|
| 10-25-2013 | Grades K-1 | Ort Farms |
| 10-29-2013 | Grades 2-3 | The Great Swamp |
| 12-5-2013 | Grade 7 | Medieval Times |
| 12-18-2013 | Grades 5-6 | Camden Aquarium |
| 12-19-2013 | Grade 8 | Radio City Music Hall |
| 1-16-2014 | Grade 4 | Wegman’s Eatwell, Live Well/Woodbridge Bowling |
| 3-7-2014 | Grade 7 | Battleship, New Jersey |
| 3-14-2014 | Grades k-1 | Crayola Factory |
| 4-15-2014 | Grades 2-3 | Da Vinci Science Center |
| 5-19-2014 | Grade 8 | Washington DC |
| 5-21-2014 | Grades 5-6 | Popcorn Zoo.” |

Acceptance of Monthly HIB and Suspension Report

Resolution 14-064 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, accepts the monthly HIB and Suspension report.”

PERSONNEL & MANAGEMENT

Personnel & Management – Gail Bennett-Tafaro, Chairperson

Approval of Substitutes

Resolution 14-065 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the following list of approved substitutes for the 2013-2014 school year

Joan Myatt.”

Rescind Certified Appointment

Resolution 14-066 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, rescinds the following Certified Appointment for the 2013-2014 school year:

Maritza Franco.”

Appointment of Permanent Substitute Teacher

Resolution 14-067 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, appoints the following Permanent Spanish Substitute Teacher effective 10/1/13 for the 2013-2014 school year:

Maritza Franco.”

FINANCE & FACILITIES

Finance - Sherylyn Tucker

Facilities - Brian Kramer, PHD

Approval to Charge Salaries to Fund 20

Resolution 14-068 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, hereby approves the following certified teachers to be charged to the IDEA FY14 Grant for the 2013-2014 school year:

| | | |
|-----------------|------------------------|--------------|
| Shannon Turner | 20-250-100-100-000-096 | \$19,139.00 |
| Naiobe Sharrock | 20-250-100-100-000-096 | \$19,139.00” |

Approval of Current Year Transfers

Resolution 14-069 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the transfer of funds in accordance with N.J.S.A. 18a:22-8.1 and 18a:22-8.2 within the adopted budget for the 2013-2014 school year as attached.”

Approval of Treasurer’s and Secretary’s Report (9/30/13)

Resolution 14-070 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the board secretary’s report for the month ended September 30, 2013, as per the attached and pursuant to N.J.A.C.6a:23-2.11, the Business Administrator/Board Secretary certifies that no budgetary line item account expenditure exceeds the amount appropriated by The Queen City Academy Charter School. Additionally, after review of the secretary’s and treasurer’s report for September 30, 2013 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and CAO/Director), The Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over-expended and that sufficient funds are

available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan as approved is being followed as revealed in the following financial reports."

Approval of Bills and Claims Through (9/19/13 – 10/18/13)

Resolution 14-071 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the following expenditure reports for drafts and payroll as attached totaling \$312,691.75."

Approval of Professional Conferences

Resolution 14-072 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, authorizes certified staff to attend the following conferences. Each conference is directly associated and within the scope of the duties as identified in 18A11-15(b) and Chapter 53/A5, which cannot exceed \$150 Daily:

| Name | Destination | Purpose | Amount | Account |
|------------------|-------------|----------------------|----------|-------------------------|
| Amanda Avena | Kean U | ELA K-5 CCCS | \$139.00 | 11-000-223-580-000-045 |
| Jessica Prentice | Kean U | Reading K-5 CCCS | \$139.00 | 11-000-223-580-000-045 |
| Antonio Berdecia | NYC | Civil Rights History | \$40.00 | 11-000-223-580-000-045 |
| Anibal Garcia | NYC | Civil Rights History | \$40.00 | 11-000-223-580-000-045" |

Acceptance of Entitlements

Resolution 14-073 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, accepts the following Entitlements from the New Jersey Department of Education for the 2013-2014 school year as follows;

| | |
|-----------------|---------------|
| NCLB FY14 | |
| Title I Part A | \$162,162.00 |
| Title II Part A | \$4,172.00 |
| Title III | \$17,525.00 |
| IDEA FY14 | \$49,712.00." |

POLICY

Policy – Robin Pistorius, Chairperson

Adoption of Mandated Policies – Second and Final Adoption

Resolution 14-074 "Resolved that The Queen City Academy Charter School Board of Trustees hereby adopts the following Mandated Policies and Regulations on second read:

- Policy 3144.12 Certification of Tenure Charges – Inefficiency (M)
- Policy 5512 Harassment, Intimidation, and Bullying (M)
- Regulation 5512 Harassment, Intimidation, or Bullying Investigation Procedure (M)"

XIII. RESOLUTION TO MEET IN EXECUTIVE SESSION

Resolution 14-075 "BE IT RESOLVED, pursuant of N.J.S. 10:4-12 and 10:4-13, that The Queen City Academy Charter School will hold a closed session on October 23, 2013 at ____ PM regarding the following matters; personnel. These records will remain confidential until it is acted upon or determined not to be excluded in public."

Motion to open executive session made by _____, seconded by _____, and approved at _____ pm.

IV. RESOLUTION TO ADJOURN

Motion to adjourn made by _____, seconded by _____, and approved at _____ pm.