

THE QUEEN CITY ACADEMY CHARTER SCHOOL
815 West 7th Street
Plainfield, NJ 07063

Our Mission

The mission of The Queen City Academy Charter School is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

AGENDA

November 9, 2011 – 7:00 p.m.

I. Call to Order **1 Minute**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Queen City Academy Charter School Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier News on November 4, 2011 and posted at the entrances of the school.

II. Roll Call **1 Minute**

Ms. Julie Jerome	_____	Ms. Andrea Silvershein	_____
Dr. Brian Kramer	_____	Ms. Gayle Jones	_____
Dr. Eugene Dudley	_____	Ms. Cornethia McCloud	_____
Mr. Mark Sharp	_____	Ms. Sherylyn Tucker	_____
Mr. Omowale Morgan	_____		

III. Flag Salute **1 Minute**

IV. Correspondence **10 Minutes**

- A. New Jersey Child Assault Prevention Grant
- B. Letter to Pastor Ball Re: Water Leak
- C. Letter from ROS Re: Facility Use
- D. Letter to Pastor Ball Re: Facility Use
- E. Letter to Pastor Ball Re: Heating
- F. OPRA Request – Star Ledger and response
- G. Letter to Pastor Ball Re: Auditorium Lights

V. Student Liaison – Chantal Herrera **10 Minutes**

VI. Teacher Liaison – Tristian Cox **10 Minutes**

VII. Public Participation **10 Minutes**

Motion to Open Public Participation made by _____, seconded by _____, and approved at _____ PM.

Motion to Close Public Participation made by _____, seconded by _____, and approved at _____ PM.

VIII. Approval of Minutes **5 Minutes**
A. October 12, 2011

Motion to Approve was made by _____, seconded by _____, and approved _____.

IX. President's Report **10 Minutes**

X. Chief Academic Officer/Director's Report **30 Minutes**
A. Director's Report- November

Motion to Approve was made by _____, seconded by _____, and approved _____.

XI. Curriculum – Mark Sharp, Chairperson **1 Minute**
A. None

XII. Finance – **10 Minutes**

- A. **Motion to Approve** the expenditure report from October 13 to November 9, 2011 in the amount of **\$ 390,242.60** (attached).
- B. **Motion to Approve**, pursuant to N.J.A.C. 6:20-2,13, the Board of Trustees certifies that as of August 31, 2011, after review of the **Secretary's and Treasurer's monthly financial reports (appropriations section) for October 2011**, and upon consultation with the appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of the above statute, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attached)
- C. **Motion to Approve** the contract for educational consulting services of Jennie M, Chipparullo at \$75/hour for the remainder of the 2011-12 school year (attached).

D. Board Secretary's Certification of Accounts

i.

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of **October 31, 2011**, no major budgetary line item account expenditure exceeds the amount appropriated by the district Board of Education.

Jesse Cohen
Board Secretary

November 9, 2011
Date

ii. Board Certification of Accounts

RESOLVED: *After review of the Secretary's and Treasurer's reports for October 2011 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Academic Officer/Director), the Board of Education of Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan (the budget) as approved is being followed as revealed in the financial reports.*

Motion to Approve Items A through D was made by _____, seconded by _____, and approved _____.

XIII. Facilities – Mark Sharp, Chairperson 10 Minutes
 A. Facilities Report – October: Jesse Cohen

XIV. Human Resources – Dr. Brian Kramer, Chairperson 10 Minutes

A. Upon the recommendation of the Chief Academic Officer/Director, approve the following personnel changes and additions for the 2011-12 School Year:

i. Salary changes for the following personnel to be made retroactive to the beginning of the school year, July 1, 2011:

1. Ms. Danielle West Assistant Director from \$75,000 to \$80,000/ year

B. Resignation of Jesse Cohen, School Business Administrator, Board Secretary effective December 31, 2011

Motion to Approve Items A and B was made by _____, seconded by _____, and approved _____.

Motion:	Second:					Passed:			
Roll Call	Jerome	Kramer	Dudley	Sharp	Morgan	Silvershein	Jones	McCloud	Tucker
YES									
NO									
ABSTAIN									
ABSENT									

XV. Policy – Gayle Jones, Chairperson **10 Minutes**

A. Policies: FIRST READING

- i. 0142 Board Member Qualifications, Prohibited Acts, and Code of Ethics (By-Law)
- ii. 2431.4 Prevention and Treatment of Sports-related Concussions and Head Injuries
- iii. 5512 Harassment, Intimidation, and Bullying (Revised)

B. Regulations: FIRST READING

- i. 2431.4 Prevention and Treatment of Sports-related Concussions and Head Injuries

Motion to Approve Items A and B was made by _____, seconded by _____, and approved _____.

XVI. Old Business **10 Minutes**

- A. Board Member Criminal History Checks
- B. Uniform Discussion

XVII. New Business **10 Minutes**

XVIII. Executive Session **10 Minutes**

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows:

- 1. Any matter considered confidential by federal law, state statute, or court rule;
- 2. Any matter in which the release of information would impair the receipt of federal funds;
- 3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
- 4. Any collective bargaining agreements;
- 5. Any matter involving the purchase, lease or acquisition of real property with public funds;
- 6. Any tactics and techniques used in protecting the safety and property of the public;
- 7. Any pending or anticipated litigation;
- 8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Motion to Open Executive Session made by _____, seconded by _____, and approved at _____ PM.

- A. Personnel Matters
- B. Build with Purpose

Motion to Close Executive Session made by _____, seconded by _____, and approved at _____ PM.

XIX. Adjournment **1 Minute**

Motion to Close the Meeting made by _____, seconded by _____, and approved at _____ PM



The Queen City Academy Charter School
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Plainfield, New Jersey 07063
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Jesse Cohen
School Business Administrator/Board Secretary

**ADDENDUM TO PRESIDENT'S REPORT
NOVEMBER 9, 2011 BOARD MEETING**

A. **Motion to Approve** the signing of the Letter of Intent between The Queen City Academy Charter School and West 7th Community Facility Partners, LLC (attached) with the additional language to be included:

THIS LETTER OF INTENT IS INTENDED FOR DISCUSSION PURPOSES ONLY. IT IS NOT AN AGREEMENT, A MEMORANDUM OF AN AGREEMENT OR AN OFFER TO ENTER INTO AN AGREEMENT ON THE TERMS AND CONDITIONS STATED HEREIN. NEITHER OF THE PROPOSED PARTIES SHALL IN ANY WAY BE OBLIGATED OR LIABLE TO THE OTHER UNLESS AND UNTIL A FORMAL AGREEMENT HAS BEEN DULY EXECUTED BY AUTHORIZED OFFICERS OR REPRESENTATIVES OF THE RESPECTIVE PARTIES.

Motion to Approve was made by _____, seconded by _____, and approved _____.