

THE QUEEN CITY ACADEMY CHARTER SCHOOL
815 West 7th Street
Plainfield, NJ 07063

Our Mission

The mission of The Queen City Academy Charter School is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

Board of Trustees

AGENDA

November 16, 2015 – 6:30 p.m.

I. Call to Order

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Queen City Academy Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier News on November 11, 2015 and posted at the entrances of the school.

III. Flag Salute

IV. Roll Call

Dr. Brian Kramer	_____	Mr. Henry McCloud	_____
Ms. Gail Bennett-Tafaro	_____	Mr. Omowale Morgan	_____
Ms. Marlene Harvey	_____	Ms. Andrea Silvershein	_____
Tish Johnson	_____	Ms. Sherylyn Tucker	_____

V. Correspondence

VI. Public Participation – 2 Minutes per person

Motion to Open Public Participation made by _____, seconded by _____, and approved at _____ P.M.

Motion to Close Public Participation made by _____, seconded by _____ and approved at _____ P.M.

VII. Board Committee Reports

- A. President's Report – Dr. Brian Kramer
- B. Curriculum – Ms. Gail Bennett-Tafaro, Chairperson
- C. Finance – Ms. Marlene Harvey, Chairperson
- D. Facilities – Ms. Sherylyn Tucker, Chairperson
 - Facilities/Expansion Project/Technology Report Attached
- E. Human Resources
- F. Policy – Mr. Henry McCloud, Interim Chairperson
 - New Policies Update

VIII. Chief Academic Officer/Director's Report / Student Achievement – Ms. Danielle West

- See attached report

IX. Regular Consent Agenda

The following items have been deemed to be matter of routine business and will be voted on by one motion:

- 16-148 - Approve Regular Minutes from the October 19, 2015 meeting.
- 16-149 - Approve Executive Minutes from the October 19, 2015 meeting.
- 16-150 - Approve Special Meeting Minutes from the October 28, 2015 meeting.
- 16-151 - Approve the following Field Trips:

<u>Place</u>	<u>Grade</u>	<u>Date</u>
Liberty Hall Museum, Kean University, Union,NJ	Grade 5/6	December 3, 2015
Radio City Music Hall, New York, NY	Grade 8	December 21, 2015
Washington DC	Grade 8	May 31, 2016 – June 3, 2016

- 16-152 - Approve the November 2015 expenditure reports/bill listing and payroll (Attachment)
- 16-153 - Approve budget transfers (See attachment)
- 16-154 - Motion to approve payment request to Belmont Construction as submitted by the contractor and approved by the architect and bank (Attachment) and transfer from capital reserves funds
- 16-155 - Motion to accept New Jersey Schools Insurance Group Safety Grant \$2,500.00.
- 16-156 - Motion to Approve the acceptance of \$96.92 donation(s) from Truist Company made on behalf of Dr. Brian Kramer and Ms. Nancy Rayhorn. Funds will be deposited in the Ray Blanco Scholarship Fund Account.
- 16-157 - Approve Board Secretary's Certification of Accounts
Pursuant to N.J.A.C. 6A:23-2.10c3, I certify that as of October 31, 2015, no major budgetary line item account expenditure exceeds the amount appropriated by the district Board of Trustees.



Charlene Jones
Board Secretary

November 9, 2015
Date

Board Certification of Accounts

RESOLVED: After review of the Secretary's and Treasurer's reports for October 2015 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Academic Officer/Director), the Board of Trustees of Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan (the budget) as approved is being followed as revealed in the financial reports.

16-158 - On the recommendation of the CAO/Director, approve the professional development for Teachers:

<u>Program Name</u>	<u>Date</u>	<u>Employees</u>	<u>Event Cost</u>
Journey to Wellness Conference	December 7, 2015	Alicia Williamson	\$110.00
2016 NJAHPERD Annual Conference	February 22, 2016	Alicia Williamson	\$60.00

16-159 - Approve the Facilities and Technology report (See attachment)

16-160 - Approve the Use of Facilities Request(s) - Jack & Jill Annual Gingerbread House Decorating Celebration event on Saturday, December 12, 2015, 8:30am – 2:30pm

16-161 - On the recommendation of the CAO/Director, approve the following First Read of Strauss Esmay policies and regulation as follows:

1. Policy # 3426 - Bereavement

RESOLVED that the Queen City Academy Charter School Board of Trustees accepts the recommendation of the CAO/Director to approve the above-identified consent agenda items numbers 16-148 through 16-161.

Roll Call Vote

Dr. Brian Kramer	___	Mr. Henry McCloud	___
Ms. Gail Bennett-Tafaro	___	Mr. Omowale Morgan	___
Ms. Marlene Harvey	___	Ms. Andrea Silvershein	___
Tish Johnson	___	Ms. Sherylyn Tucker	___

X. Regular Agenda

16-162 - _____

Roll Call Vote

Dr. Brian Kramer	___	Mr. Henry McCloud	___
Ms. Gail Bennett-Tafaro	___	Mr. Omowale Morgan	___
Ms. Marlene Harvey	___	Ms. Andrea Silvershein	___
Tish Johnson	___	Ms. Sherylyn Tucker	___

XI. Other Items

- A. Friends of QCA Update - Andrea Silvershein
- B. Saturday, December 5, 2015 - Annual Board Retreat, 9am – 2pm, QCACS
- C. Monday, December 14, 2015 – Regular Board Meeting, 6:30pm

XII. Adjournment – Regular Meeting

Motion to Adjourn the Regular Meeting made by _____, seconded by _____, and approved at _____ PM.

I. Executive Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Motion to Enter into Executive Session in accordance with the Open Public meetings Act to discuss confidential Personnel and Legal Issues as listed above made by _____, seconded by _____, and approved at _____ PM.

Motion to Close the Executive Session and Adjourn made by _____, seconded by _____, and approved at _____ PM.