

# THE QUEEN CITY ACADEMY CHARTER SCHOOL

815 West 7<sup>th</sup> Street  
Plainfield, NJ 07063

## Our Mission

The mission of The Queen City Academy Charter School is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

## AGENDA

November 19, 2014 – 6:30 p.m.

**I. Call to Order** **1 Minute**

*The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Queen City Academy Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier News on November 18, 2014 and posted at the entrances of the school.*

**II. Roll Call** **1 Minute**

Dr. Brian Kramer	_____
Ms. Gail Bennett-Tafaro	_____
Ms. Cornethia McCloud	_____
Mr. Omowale Morgan	_____
Ms. Robin Pistorius	_____
Mr. Mark Sharp	_____
Ms. Andrea Silvershein	_____
Ms. Jill Stolz	_____
Ms. Sherylyn Tucker	_____

**III. Flag Salute** **1 Minute**

**IV. Correspondence** **10 Minutes**

**V. New Business** **10 Minutes**

- A. Board Retreat – November 21, 2014
- B. MOA – Law Enforcement Officials (*see attachment*)

**Resolution 15-103** “Resolved that The Queen City Academy Charter School, approves the updates made to the Uniform State Memorandum of Agreement between The Queen City Academy Charter School and Law Enforcement Officials”

**VI. Student Liaison – Cire Riddick, 8<sup>th</sup> Grade** **1 Minute**

**VII. Teacher Liaison – Ms. K. LaRoche** (*see attachment*) **1 Minute**

**VIII. Public Participation** **10 Minutes**

**Motion to Open** Public Participation made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ P.M.

**Motion to Close** Public Participation made by \_\_\_\_\_, seconded by \_\_\_\_\_ and approved at \_\_\_\_\_ P.M.

**IX. Approval of Minutes** **5 Minutes**

- A. October 20, 2014 Regular Meeting
- B. October 20, 2014 Executive Meeting

**Motion to Approve Items A – B** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ P.M.

**X. New Board Members – Swearing In** **10 Minutes**

**XI. President’s Report** **10 Minutes**

**XII. Chief Academic Officer/Director’s Report** **20 Minutes**

- A. Director’s Report - November 2014 (*see attachment*)

**Motion to Approve Item A** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved \_\_\_\_\_ P.M.

**XIII. Curriculum – Gail Bennett-Tafaro, Chairperson** **10 Minutes**

**ACCEPTANCE OF THE FOLLOWING FIELD TRIPS**

**RESOLUTION 15-104** “RESOLVED THAT THE QUEEN CITY ACADEMY CHARTER SCHOOL, UPON THE RECOMMENDATION OF THE CAO/DIRECTOR, APPROVES THE FOLLOWING FIELD TRIPS FOR THE 2014-2015 SCHOOL YEAR”

1. December 18, 2014 8<sup>th</sup> Grade, Radio City Music Hall, NY
2. May 18-21, 2015 8<sup>th</sup> Grade, Washington, DC

**ACCEPTANCE OF MONTHLY HIB AND SUSPENSION REPORT**

**RESOLUTION 15-105** “RESOLVED THAT THE QUEEN CITY ACADEMY CHARTER SCHOOL, UPON THE RECOMMENDATION OF THE CAO/DIRECTOR, ACCEPTS THE MONTHLY HIB REPORT.”

**ACCEPTANCE OF ALTERNATIVES FOR TITLE I TEACHER SUBSTITUTES**

**RESOLUTION 15-106** “RESOLVED THAT THE QUEEN CITY ACADEMY CHARTER SCHOOL, UPON THE RECOMMENDATION OF THE CAO/DIRECTOR, APPROVES THE APPOINTMENT OF THE FOLLOWING TITLE I TEACHER SUBSTITUTES.”

1. MS. M. SFONDORIS
2. MS. K. PURNELL

**XIV. Finance**

**10 Minutes**

A. Audit Update – CAFR Due December 5, 2014 for fiscal year ended June 30, 2014

B. Community Block Grant – New Information for FY15

C. Motion to Approve the expenditure reports (see attached)

D. Motion to Approve, pursuant to N.J.A.C. 6:20-2,13, the Board of Trustees certifies that as of October 31, 2014, after review of the Secretary’s and Treasurer’s monthly financial reports (appropriations section) for September 2014 - October 2014, and upon consultation with the appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of the above statute, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (see attached)

E. Board Secretary’s Certification of Accounts –

*RESOLVED: After review of the Secretary’s and Treasurer’s reports for September 2014 and October 2014 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Academic Officer/Director), the Board of Education of Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and hereby certifies the district’s financial plan (the budget) as approved is being followed as revealed in the financial reports.*

F. Motion to Approve the acceptance of \$83.70 donation from the TRUiST Company made on behalf of Dr. Brian Kramer and Nancy Rayhorn. – October 27, 2014

G. Motion to Approve the modifications to the NCLB grant (see attachment)

**Motion to Approve Items C through G** was made by \_\_\_\_\_,  
seconded by \_\_\_\_\_, and approved \_\_\_\_\_.

- XV. Facilities – Brian Kramer, Chairperson** **10 Minutes**
- A. Facilities Report – November
  - B. New Playground/Basketball Court – Follow Up (*see attachments*)
  - C. Zoning Board update
  - D. Request for Use of Facilities

- XVI. Human Resources – Gail Bennett-Tafaro, Chairperson** **10 Minutes**

- XVII. Policy – Robin Pistorius, Chairperson** **3 Minutes**

- XVIII. Old Business** **10 Minutes**

- XIX. Executive Session** **20 Minutes**

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

**Motion to Open Executive Session** made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

**Motion to Close Executive Session** made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

- XX. Adjournment** **1 Minute**

**Motion to Close the Meeting** made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

- ✓ **Reminders:**  
Board Retreat – Holiday Inn South Plainfield, November 21<sup>st</sup> (6-10 P.M.)