

**THE QUEEN CITY ACADEMY CHARTER SCHOOL
815 WEST 7TH STREET
PLAINFIELD, NJ 07063**

OUR MISSION

The mission of the queen city academy charter school is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

AGENDA

NOVEMBER 20, 2013 – 6:30 P.M.

I. CALL TO ORDER

The new jersey open public meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the queen city academy charter school board of trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted in the courier news on NOVEMBER 10, 2013 and posted at the entrances of the school.

II. ROLL CALL

Dr. Brian Kramer
Mr. Mark Sharp
Ms. Jill Stolz
Mr. Omowale Morgan
Ms. Robin Pistorius
Ms. Andrea Silvershein
Ms. Gayle Jones
Ms. Cornethia McCloud
Ms. Gail Bennett-Tafaro
Ms. Sherylyn Tucker

III. FLAG SALUTE

IV. STUDENT LIAISON – Mr. Ricky Thompson, Tamilore Fashe, Kyle Brown, and Cire Riddick

V. TEACHER LIAISON – Mr. Thomas Johnson

VI. PRESENTATIONS

VII. CORRESPONDENCE

*Banner Letter from Zoning

VIII. CHIEF ACADEMIC OFFICER/DIRECTOR'S REPORT

*Attached

IX. TRUSTEE PRESIDENT'S REPORT

X. NEW BUSINESS

XI. FACILITIES UPDATE

*Fire, Plumbing, & Electrical Inspection for New Heating System 11-20-2013

*Zoning Board Hearing for Fence on 12-4-2013 at 7:00 PM

XII. HEARING OF THE PUBLIC

MOTION TO OPEN PUBLIC PARTICIPATION MADE BY _____,
SECONDED BY _____, AND APPROVED AT _____ PM.

MOTION TO CLOSE PUBLIC PARTICIPATION MADE BY _____,
SECONDED BY _____, AND APPROVED AT _____ PM.

XIII. APPROVAL OF MINUTES

- A. October 23, 2013 Regular Meeting
- B. October 23, 2013 Executive Meeting

RESOLUTIONS

CURRICULUM & INSTRUCTION

Curriculum & Instruction – Gail Bennett-Tafaro, Chairperson

Approval of the Following Field Trips

Resolution 14-079 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the following field trips for the 2013-2014 school year:

<u>Date</u>	<u>Grade</u>	<u>Destination</u>
3-21-14	Grades 5-8	Union Teen Arts Festival
5-19, 22-14	Grade 8	Washington DC.”

Acceptance of Monthly HIB and Suspension Report

Resolution 14-080 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, accepts the monthly HIB and Suspension report.”

PERSONNEL & MANAGEMENT

Personnel & Management – Gail Bennett-Tafaro, Chairperson

Approval of Extra Compensation

Resolution 14-081 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the following personnel for the Title I ASC Program for the 2013-2014 school year:

Antonio Berdecia (10 Weeks X 5 Hours @\$50/Hr) \$3,000 charged to 20-231-100-106-000-097.”

Appointment of Certified/Non-certified Position

Resolution 14-082 “RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the appointment of the following Certified/Non-Certified Position for the period 12/1/2013 through 6/30/2014:

Jasmine Chiles - .5 Guidance Counselor/.5 High School Placement Coordinator.”

Appointment of Certified/Part-Time Position

Resolution 14-083 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the appointment of the following Certified/Part-Time Position, prorated for the period 12/1/2013 through 6/30/2014:

Maribella Miller - .5 Dance Teacher."

Approval of SEMI Waiver 2014-2015

Resolution 14-084 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the submission of the Medicaid Initiative (SEMI) waiver as per N.J.A.C. 6A:23A-5.3(b) 1."

FINANCE & FACILITIES

Finance - Sherylyn Tucker
Facilities - Brian Kramer, PHD

Approval of Current Year Transfers

Resolution 14-085 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the transfer of funds in accordance with N.J.S.A. 18a:22-8.1 and 18a:22-8.2 within the adopted budget for the 2013-2014 school year as attached."

Approval of Treasurer's and Secretary's Report (10/31/13)

Resolution 14-086 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the board secretary's report for the month ended October 31, 2013, as per the attached and pursuant to N.J.A.C.6a:23-2.11, the Business Administrator/Board Secretary certifies that no budgetary line item account expenditure exceeds the amount appropriated by The Queen City Academy Charter School. Additionally, after review of the secretary's and treasurer's report for October 31, 2013 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and CAO/Director), The Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan as approved is being followed as revealed in the following financial reports."

Approval of Bills and Claims through (10/19/13 – 11/14/13)

Resolution 14-087 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves the following expenditure reports for drafts and payroll as attached totaling \$484,228.32."

Approval of Professional Conferences

Resolution 14-088 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, authorizes certified staff to attend the following conferences. Each conference is directly associated and within the scope of the duties as identified in 18A11-15(b) and Chapter 53/A5, which cannot exceed \$150 Daily:

<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Amount</u>	<u>Account</u>
Alicia Williamson	Ocean, NJ	Health Conference	65.00	11-000-223-580-000-045
Jessica Prentice	Kean Un.	K-5 Writing	139.00	11-000-223-580-000-045"

Approval to Void Checks

Resolution 14-089 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, approves to void the following checks:

Cafeteria Account Check # 104 \$16.45
Payroll Account Check# 3280 \$9.03."

Acceptance of the 2012-2013 CAFR and AMR Annual Audit Report

Resolution 14-090 "RESOLVED that The Queen City Academy Charter School, upon the recommendation of the CAO/Director, accepts the Annual CAFR and AMR Audit Report for the 2012-2013 school year:

Recommendations - None."

POLICY

Policy – Robin Pistorius, Chairperson

Adoption of Policy – First Read

Resolution 14-091 "Resolved that The Queen City Academy Charter School Board of Trustees hereby adopts on first read, the following Policies and Regulation:

Policy 7510 Use of School Facilities
Regulation 7510 Use of School Facilities
Policy 7520 Loan of School Equipment"

XIII. RESOLUTION TO MEET IN EXECUTIVE SESSION

Resolution 14-092 "BE IT RESOLVED, pursuant of N.J.S. 10:4-12 and 10:4-13, that The Queen City Academy Charter School will hold a closed session on November 20, 2013 at ____PM regarding the following matters; personnel. These records will remain confidential until it is acted upon or determined not to be excluded in public."

Motion to open Executive Session made by _____, seconded by _____, and approved at _____ pm.

IV. RESOLUTION TO ADJOURN

Motion to adjourn made by _____, seconded by _____, and approved at _____ pm.