

THE QUEEN CITY ACADEMY CHARTER SCHOOL
815 West 7th Street
Plainfield, NJ 07063

Our Mission

The mission of The Queen City Academy Charter School is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

AGENDA
January 12, 2011 - 7:00 p.m.

I. Call to Order **1 Minute**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Queen City Academy Charter School Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier News on April 9, 2010 and posted at the entrances of the school.

II. Roll Call **1 Minute**

Ms. Julie Jerome	<u>X</u>	Ms. Gayle Jones	<u>X</u>
Dr. Brian Kramer	<u>X</u>	Ms. Cornethia McCloud	<u>√</u>
Dr. Eugene Dudley	<u>√</u>	Ms. Andrea Silvershein	<u>√</u>
Mr. Mark Sharp	<u>√</u>	Ms. Sherylyn Tucker	<u>X</u>
Mr. Omowale Morgan	<u>√</u>		

III. Flag Salute **1 Minute**

IV. Correspondence **5 Minutes**

A. American Cancer Society Donation

V. Student Liaison – Aidah Muhammad **5 Minutes**

VI. Teacher Liaison – Lori Meyer/ Thomas Johnson **10 Minutes**

VII. Public Participation **5 Minutes**

Motion to Open Public Participation made by _____, seconded by _____, and approved at _____ PM.

Motion to Close Public Participation made by _____, seconded by _____, and approved at _____ PM.

VIII. Approval of Minutes **5 Minutes**

A. December 8, 2010

Motion to Approve was made by _____, seconded by _____, and approved _____.

IX. President's Report **10 Minutes**

X. Chief Academic Officer/Director's Report **30 Minutes**

Motion to Approve was made by _____, seconded by _____, and approved _____.

XI. Curriculum – Mark Sharp, Chairperson **10 Minutes**

- i. Math, Grade 1, Units 3 - 8
- ii. Math, Grade 3, Units 2 - 6
- iii. Science, Grade 1, Units 2 - 3
- iv. Science, Grade 2, Units 2 - 3
- v. Science, Grade 3, Units 2 - 4
- vi. Science, Grade 4, Units 2 - 5
- vii. Science, Grade 7, Unit 2
- viii. ELA, Grade 8, Unit 1

XII. Finance – **20 Minutes**

A. **Motion to Approve the expenditure report** from December 9, 2010 to January 12, 2011 in the amount of **\$255,959.22** (attached).

B. **Motion to Approve** pursuant to N.J.A.C. 6:20-2,13, the Board of Trustees certifies that as of December 31, 2010, after review of the **Secretary's and Treasurer's monthly financial reports (appropriations section) for December 2010**, and upon consultation with the appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of the above statute, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment)

C. **Motion to Approve** the following budget changes for the 2010-11 School Year:

- i. Allocation of \$5,303.72 in Miscellaneous Revenue from an increase in non-public aid and morning care revenue to 11-000-219-320-000-045 Purch Prof Services

D. **Motion to Approve** the following transfers:

- i. \$46,000 from 11-130-100-101-000-043 (Salaries:Grade 5-8) to 11-120-100-101-100-043 (Salaries:Grades K-4) from portion of aides salaries previously budgeted as Title 1 Fund 20.
- ii. \$10,000 from 20-460-100-300-000-101 (ARRA-IDEA Instr Purch Svcs) to 20-460-200-300-000-000 (ARRA-IDEA-Prof Tech Svcs) for Speech Therapist
- iii. \$1,155 from 11-130-100-101-000-043 (Salaries: Grade 5-8) to 11-000-219-320-000-045 (Purch Prof Svcs- Spec Ed) for Speech Therapist
- iv. \$3,000 from 11-130-100-101-000-043 (Salaries: Grade 5-8) to 11-190-100-320-000-045 (Prof Tech Services-Educ) for Dance Instruction services

E. **Motion to Approve** the Certification of Implementation of Corrective Action Plan for the Fiscal Year ended 6/30/10.

F. **Motion to Approve** the write-off and recapture of Payroll Account checks per the attached list as recommended by the Auditor.

Motion to Approve Items A – F was made by _____, seconded by _____, and approved _____.

G. **Board Secretary's Certification of Accounts**

i.

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of **December 31, 2010**, no major budgetary line item account expenditure exceeds the amount appropriated by the district Board of Education.

Jesse Cohen
Board Secretary

January 12, 2011
Date

ii. **Board Certification of Accounts**

RESOLVED: *After review of the Secretary's and Treasurer's reports for December 2010 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Academic Officer/Director), the Board of Education of Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan (the budget) as approved is being followed as revealed in the financial reports.*

XIII. Facilities – 5 Minutes

- A. Facilities Report – December : Jesse Cohen

XIV. Human Resources – Dr. Brian Kramer, Chairperson 10 Minutes

- A. Upon the recommendation of the Chief Academic Officer/Director, approve the following personnel for the remainder of the 2010-2011 school year, with the employee’s appointment being contingent upon successful criminal history review.

- i. Tywan Bynam Dance Instructor @ \$30/hr
- ii. Sierra Hunter Dance Instructor @ \$30/hr

XV. Policy – Gayle Jones, Chairperson 10 Minutes

- A. None

XVI. Old Business 10 Minutes

- A. Middle States Accreditation
- B. NJSBA Board Training
- C. Murals Company

XVII. New Business 10 Minutes

XVIII. Executive Session 10 Minutes

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Motion to Open Executive Session made by _____, seconded by _____, and approved at _____ PM.

Motion to Close Executive Session made by _____, seconded by _____, and approved at _____ PM.

XIX. Adjournment 1 Minute

Motion to Close the Meeting made by _____, seconded by _____, and approved at _____ PM