

**THE QUEEN CITY ACADEMY CHARTER SCHOOL**  
**815 West 7<sup>th</sup> Street**  
**Plainfield, NJ 07063**

**Our Mission**

The mission of The Queen City Academy Charter School is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

**AGENDA**

**February 8, 2012 – 7:00 p.m.**

**I. Call to Order** **1 Minute**

*The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Queen City Academy Charter School Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier News on February 3, 2012 and posted at the entrances of the school.*

**II. Roll Call** **1 Minute**

Ms. Julie Jerome	_____	Ms. Andrea Silvershein.	_____
Dr. Brian Kramer.	_____	Ms. Gayle Jones	_____
Mr. Mark Sharp	_____	Ms. Cornethia McCloud.	_____
Mr. Omowale Morgan	_____	Ms. Sherylyn Tucker.	_____

**III. Flag Salute** **1 Minute**

**IV. Correspondence** **5 Minutes**

- A. Letter to Department of Education Re: Dr. Dudley
- B. Letter from Ms. Gallucci & Ms. Nehila: Technology

**V. Student Liaison – Chantal Herrera** **10 Minutes**

**VI. Teacher Liaison – Ms. Alicia Williamson** **10 Minutes**

**VII. Public Participation** **10 Minutes**

**Motion to Open** Public Participation made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

**Motion to Close** Public Participation made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

**VIII. Approval of Minutes** **5 Minutes**

A. January 11, 2012 (Regular Meeting)

**Motion to Approve** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved \_\_\_\_\_.

**IX. President's Report** **10 Minutes**

**X. Chief Academic Officer/Director's Report** **30 Minutes**

- A. Director's Report- February
- B. Children's Literacy Initiative with a total cost of \$1,005 for professional development for Ms. Vanessa Jones, Kindergarten Teacher, funds to be appropriated from professional development budget or fund balance, as needed.
- C. HIB Report : January

**Motion to Approve Items A through C** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved \_\_\_\_\_.

**XI. Curriculum – Mark Sharp, Chairperson** **1 Minute**

A. None

**XII. Finance –** **10 Minutes**

- A. **Budget 2012-13 Discussion**
- B. **Motion to Approve** the expenditure report from January 12, 2012 to February 8, 2012 in the amount of **\$ 301,535.45** (attached)
- C. **Motion to Approve**, pursuant to N.J.A.C. 6:20-2,13, the Board of Trustees certifies that as of January 31, 2012, after review of the **Secretary's and Treasurer's monthly financial reports (appropriations section) for January 2012**, and upon consultation with the appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of the above statute, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attached)
- D. **Motion to Approve** acceptance of the **\$700 Target Field Trip Grant** to be used in the current school year for field trip expenditures (attached).
- E. **Motion to Approve** the filing of the **SEMI Waiver** for FY 2012-13 (attached).
- F. **Motion of Approve** the submission of the grant application for the **2012 Safety Grant Program** through the New Jersey School Boards Association Insurance Group's Eric North Sub Fund in the amount of \$5,000 for the 2012-2013 school year.
- G. **Motion to Approve** the renewal of the telecommunications services contract with **Xtel Communications** as part of QCA's participation in the Alliance for Competitive Telecommunications (**ACT**) for the period of July 1, 2012 to June 30, 2013. All New Jersey School districts are invited to participate in the Alliance for Competitive Telecommunications, which is intended to fulfill the districts obligation under 18A:55-3.
- H. **Motion to Approve** the following budgetary transfers of:

<u>From</u>		<u>To</u>		<u>Amount</u>
11-190-100-610-000	Gen Inst Supp	11-190-100-640-000	Textbooks	\$ 271.21

**I. Board Secretary's Certification of Accounts**

i.

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of **January 31, 2012**, no major budgetary line item account expenditure exceeds the amount appropriated by the district Board of Education.

\_\_\_\_\_  
Jesse Cohen  
Board Secretary

February 8, 2012  
Date

ii. Board Certification of Accounts

**RESOLVED:** *After review of the Secretary's and Treasurer's reports for January 2012 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Academic Officer/Director), the Board of Education of Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan (the budget) as approved is being followed as revealed in the financial reports.*

**Motion to Approve Items B through I** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved \_\_\_\_\_.

**XIII. Facilities – Mark Sharp, Chairperson 10 Minutes**

A. Facilities Report – January: Jesse Cohen (attached)

**XIV. Human Resources – Dr. Brian Kramer, Chairperson 10 Minutes**

A. **Upon the recommendation of the Chief Academic Officer/Director**, approve the following personnel change for the remainder of the 2011-12 school year:

- i. Mrs. Nancy Lombardi, ESL teacher, will change from part-time to full-time at a salary of \$40,000 annually, with benefits effective January 30, 2012.
- ii. Hiring of Ms. Farideh Bahrami as full-time Multi-Purpose Aide effective February 13, 2012 for the remainder of the 2011-12 school year at a salary of \$26,500 annually, with benefits.
- iii. Ms. Krystal Woetko for Yearbook Coordinator end-of-year stipend of \$1,000, formerly approved for payment to Ms. Karen Richards.
- iv. Mr. Jahmal Nelson for Parent Outreach Coordinator end-of-year stipend of \$1,000, formerly approved for Ms. Karen Richards.
- v. NJ Ask Academy teachers, approved January 11, 2012, from late January through April, 2012 for eleven (11) teachers, one (1) hour per day, eighteen (18) days at \$35/hour, not to exceed a total of \$6,930 appropriated from fund balance.  
Names of teachers as follows:

1. Mr. Anibal Garcia, 7<sup>th</sup> Grade ELA
2. Ms. Robin Nehila, 7<sup>th</sup>/8<sup>th</sup> Grade Math
3. Mr. Washington, 8<sup>th</sup> Grade ELA
4. Ms. Jessica Prentice, 5<sup>th</sup> Grade ELA
5. Ms. Krystal Woetko, 6<sup>th</sup> Grade Math
6. Ms. Schakia Arrington, 6<sup>th</sup> Grade ELA
7. Ms. Michelle Dudley-Jones, 4<sup>th</sup> Grade Math
8. Ms. Amanda Avena, 4<sup>th</sup> Grade ELA
9. Ms. Lori Meyer, 3<sup>rd</sup> Grade NJASK

**Motion to Approve Items i. through v.** was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved \_\_\_\_\_.

<b>Motion:</b>	<b>Second:</b>					<b>Passed:</b>			
<b>Roll Call</b>	<b>Jerome</b>	<b>Kramer</b>	<b>Dudley</b>	<b>Sharp</b>	<b>Morgan</b>	<b>Silvershein</b>	<b>Jones</b>	<b>McCloud</b>	<b>Tucker</b>
YES									
NO									
ABSTAIN									
ABSENT									

**XV. Policy – Gayle Jones, Chairperson** **10 Minutes**

- A. None

**XVI. Old Business** **10 Minutes**

- A. Board Member Criminal History Checks

**XVII. New Business** **10 Minutes**

- A. Proposed IRS Pension Reform

**XVIII. Executive Session** **10 Minutes**

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

**Motion to Open Executive Session** made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

**Motion to Close Executive Session** made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM.

**XIX. Adjournment** **1 Minute**

**Motion to Close** the Meeting made by \_\_\_\_\_, seconded by \_\_\_\_\_, and approved at \_\_\_\_\_ PM