

THE QUEEN CITY ACADEMY CHARTER SCHOOL
815 West 7th Street
Plainfield, NJ 07063

Our Mission

The mission of The Queen City Academy Charter School is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

AGENDA

March 9, 2011 - 7:00 p.m.

I. Call to Order **1 Minute**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Queen City Academy Charter School Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier News on April 9, 2010 and posted at the entrances of the school.

II. Roll Call **1 Minute**

Ms. Julie Jerome	<u>√</u>	Ms. Gayle Jones	<u> </u>
Dr. Brian Kramer	<u>√</u>	Ms. Cornethia McCloud	<u> X</u>
Dr. Eugene Dudley	<u> </u>	Ms. Andrea Silvershein	<u>√</u>
Mr. Mark Sharp	<u>√</u>	Ms. Sherylyn Tucker	<u>√</u>
Mr. Omowale Morgan	<u>√</u>		

III. Flag Salute **1 Minute**

IV. Correspondence **5 Minutes**

A. Letter to State Funding Office Re: Piscataway BOE

V. Student Liaison – Aidah Muhammad **5 Minutes**

VI. Teacher Liaison – Lori Meyer/ Thomas Johnson **10 Minutes**

VII. Public Participation **5 Minutes**

Motion to Open Public Participation made by _____, seconded by _____, and approved at _____ PM.

Motion to Close Public Participation made by _____, seconded by _____, and approved at _____ PM.

VIII. Approval of Minutes **5 Minutes**
A. February 9, 2011

Motion to Approve was made by _____, seconded by _____, and approved _____.

IX. President's Report **10 Minutes**

X. Chief Academic Officer/Director's Report (attached) **20 Minutes**

Motion to Approve was made by _____, seconded by _____, and approved _____.

Motion to Approve a walking field trip to The Spain Inn in April of approximately thirty-six (36) students, Ms. Clarivel Garcia and other chaperones at a cost of \$20/person was made by _____, seconded by _____, and approved _____.

XI. Curriculum – Mark Sharp, Chairperson **10 Minutes**

- i. Grade K, ELA Units 1 & 2
- ii. Grade 5, ELA Unit 1

Motion to Approve was made by _____, seconded by _____, and approved _____.

XII. Finance – **20 Minutes**

A. **Motion to Approve** the Budget for the 2011-12 School Year (attached).

B. **Motion to Approve the expenditure report** from February 10, 2011 to March 9, 2011 in the amount of **\$ 279,745.36** (attached).

C. **Motion to Approve** pursuant to N.J.A.C. 6:20-2,13, the Board of Trustees certifies that as of February 28, 2011, after review of the **Secretary's and Treasurer's monthly financial reports (appropriations section) for February 2011**, and upon consultation with the appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of the above statute, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment)

D. **Motion to Approve** the following transfers:

- i. \$3,000 from 20-460-100-300-000 (ARRA-IDEA Inst Purch Svcs) to 20-460-200-300-000 (ARRA-IDEA- Prof Tech Svcs) for MRESC Child Study services.
- ii. Budgeting of \$4,404 Charter School Adjustment – Non-public Aid received February 16, 2011 to 11-000-230-610-000-058 (Genl Admin Supplies)

F. **Motion to Approve** the NuWay Concessionaires, Inc. food service vendor contract for the period of April 1, 2011 through June 30, 2012 (attached).

G. **Motion to Approve** joining the Middlesex Regional Educational Services Commission for the purpose of using the Cooperative Pricing System (contract attached)

H. **Motion to Approve** the Title I ARRA Laptop Project and Summer Title I Program. (attached)

I. **Motion to Approve** The Fortitude Group, Inc. the as the Broker-of-Record for the school's Aetna Dental insurance provider

Motion to Approve Items A – I was made by _____, seconded by _____, and approved _____.

J. **Board Secretary's Certification of Accounts**

i.

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of **February 28, 2011**, no major budgetary line item account expenditure exceeds the amount appropriated by the district Board of Education.

Jesse Cohen
Board Secretary

March 9, 2011
Date

ii. Board Certification of Accounts

RESOLVED: *After review of the Secretary's and Treasurer's reports for February 2011 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Academic Officer/Director), the Board of Education of Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan (the budget) as approved is being followed as revealed in the financial reports.*

XIII. Facilities –

5 Minutes

A. Facilities Report – February : Jesse Cohen

XIV. Human Resources – Dr. Brian Kramer, Chairperson **10 Minutes**

A. Upon the recommendation of the Chief Academic Officer/Director, approve the following personnel the NJ Ask Academy for 7th and 8th graders on Thursdays for one hour for six weeks:

- i. Ms. Robin Nehila Teacher @ \$25/hr
- ii. Ms. Christine Gallucci Teacher @ \$25/hr

Motion to Approve was made by _____, seconded by _____, and approved _____.

XV. Policy – Gayle Jones, Chairperson **10 Minutes**

- A. Regulations: SECOND and FINAL READING
 - i. 1530-Equal Employment Opportunity Complaint Procedure - ***Amended***
 - ii. 1550-Affirmative Action Program for Employment & Contract Practices Complaint Procedure - ***Amended***
 - iii. 2423-Bilingual & ESL Education - ***Amended***
 - iv. 8420 Emergency Evacuation Drill - ***Amended***
 - v. 8420.2-Bomb Threats – ***Amended***
 - vi. 8420.7-Lockdown Procedures - ***Mandatory***
 - vii. 8420.10-Active Shooter - ***Mandatory***
- B. Policies: SECOND and FINAL READING
 - i. 1140-Affirmative Action Program
 - ii. 1523-Comprehensive Equity Plan - ***Amended***
 - iii. 1530-Equal Employment Opportunities - ***Amended***
 - iv. 1550-Affirmative Action Program for Employment & Contract Practices - ***Amended***
 - v. 2260-Affirmative Action Program for School & Classroom Practices - ***Amended***
 - vi. 2415.01-Academic Standards, Academic Assessments, & Accountability - ***Amended***
 - vii. 2415.04-Title I District Wide Parental Involvement - ***Amended***
 - viii. 2423-Bilingual and ESL Education - ***Amended***
 - ix. 6360-Political Contributions - ***Amended***
 - x. 6362-Contributions to Board Members and Contract Awards - ***Mandatory***
 - xi. 8420-Emergency & Crisis Situations - ***Amended***

XVI. Old Business **10 Minutes**

- A. Middle States Accreditation
- B. NJSBA Board Training
- C. Personal Disclosure Statements
- D. READS

XVII. New Business

10 Minutes

A. NJASBO Tenure Reform Board Resolution

XVIII. Executive Session

10 Minutes

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Motion to Open Executive Session made by _____, seconded by _____, and approved at _____ PM.

Motion to Close Executive Session made by _____, seconded by _____, and approved at _____ PM.

XIX. Adjournment

1 Minute

Motion to Close the Meeting made by _____, seconded by _____, and approved at _____ PM