

THE QUEEN CITY ACADEMY CHARTER SCHOOL
815 West 7th Street
Plainfield, NJ 07063

Our Mission

The mission of The Queen City Academy Charter School is to provide a nurturing and cooperative learning community where each student can achieve his/her maximum academic, creative, and physical potential; develop a lifelong love of learning; develop respect for self and others in a multicultural world; develop self confidence and self esteem; function with high ethical standards; and accept responsibility.

AGENDA

April 25, 2012 – 7:00 p.m.

- I. Call to Order of the Regular Meeting** **1 Minute**
- II. Roll Call** **1 Minute**
- | | | | |
|--------------------|-------|------------------------|-------|
| Ms. Julie Jerome | _____ | Ms. Andrea Silvershein | _____ |
| Dr. Brian Kramer | _____ | Ms. Gayle Jones | _____ |
| Mr. Mark Sharp | _____ | Ms. Cornethia McCloud | _____ |
| Mr. Omowale Morgan | _____ | Ms. Sherylyn Tucker | _____ |
- III. Correspondence** **5 Minutes**
- A. Letters Re: IRS Proposed Regulation
 - i. Mr. Timothy Geithner – U.S. Department of the Treasury
 - ii. Ms. Arne Duncan – Secretary U.S. Department of Education
 - iii. Mr. Frank Lautenberg – U.S. Senate
 - iv. Mr. Robert Menendez – U.S. Senate
 - v. Mr. Nicholas Scutari – NJ Senate
 - vi. Mr. Jerry Green – NJ Assembly
 - vii. Ms. Linda Stender – NJ Assembly
 - viii. Mr. Chris Cerf – NJ Department of Education
 - B. Response – U.S. Department of Education
 - C. Middle States Accreditation
- IV. Student Liaison – Chantal Herrera** **5 Minutes**
- V. Teacher Liaison – Ms. Christine Gallucci** **10 Minutes**
- VI. Public Participation** **15 Minutes**
- Motion to Open** Public Participation made by _____, seconded by _____, and approved at _____ PM.
- Motion to Close** Public Participation made by _____, seconded by _____, and approved at _____ PM.

VII. Approval of Minutes **5 Minutes**
A. March 14, 2012

Motion to Approve was made by _____, seconded by _____, and approved _____.

VIII. President's Report **10 Minutes**

IX. Chief Academic Officer/Director's Report **15 Minutes**

- A. Director's Report
- B. Final Day of Classes as June 15, 2012; Final Day for Teachers as June 18, 2012
- C. Professional Development Plan 2012-13
- D. School Calendar 2012-13
- E. March HIB Report

Motion to Approve Items A through E was made by _____, seconded by _____, and approved _____.

X. Curriculum – Mark Sharp, Chairperson **10 Minutes**

- A. None

XI. Finance – **10 Minutes**

- A. **Motion to Approve the expenditure report** from March 15 to April 25, 2012 in the amount of **\$xxx,xxx.xx** (preliminary attached).
- B. **Motion to Approve**, pursuant to N.J.A.C. 6:20-2,13, the Board of Trustees certifies that as of March 31, 2012, after review of the **Secretary's and Treasurer's monthly financial reports (appropriations section) for March 2012**, and upon consultation with the appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of the above statute, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment)
- C. **Motion to Approve** additional contract for **Charter School Start-up, LLC** professional development services for remainder of the 2011-12 school year in the amount of \$7,000 (attached).
- D. **Motion to Approve** the budgeting of remaining \$12,201 in **Non-Public Aid** as follows:
 - i. \$1,000 to 11-000-223-580-000-045 Instr Staff Training for Ms. Radline trip to Minnesota
 - ii. \$1,324.18 to 11-120-100-101-100-043 Sub. Salaries: Grades K-4 – for Ms. Bahrami
 - iii. \$7,000 to 11-130-100-101-000-043 Salaries: Grades 5-8 for Ms. Lombardi
 - iv. \$2,676.82 to 11-190-100-320-000-045 Purch Prof Services (Educ) to cover Dance teacher's salary
- E. **Motion to Approve** deposit of \$227 donation funds to the Ray Blanco Scholarship Fund as provided by Parents Advisory Council (PAC).
- F. **Motion to Approve the Central Valley Lawn Service contract** for 2012-13 school year (attached).

- G. **Motion to Approve the Next Century Systems, Inc contract for technology support services** for the 2012-13 school year (attached).
- H. **Motion to Approve the contract with Dr. Kerri Powell, MD for physician services** for the 2012-13 school year.
- I. **Motion to Approve** an increase of \$10,000 in the retainer agreement dated December 14, 2011 with Graham, Curtin, PA for legal services.
- J. **Motion to Approve** the following **regular travel reimbursements** at \$.31/mile for attendance at the NJCSA conference on March 26 & 27, 2012:

i.

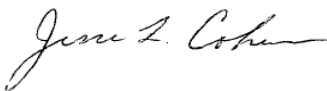
Ms. Avena	\$85.23
Ms. Cherubini	\$82.87
Mr. Cohen	\$106.26
Mr. Corcoran	\$83.72
Ms. Ellmers	\$94.22
Ms. A. Garcia	\$92.22
Mr. Johnson	\$69.23
Ms. LaRochelle	\$109.30
Ms. Lombardi	\$72.97
Mr. Washington	\$77.17
Ms. Wessel	\$58.67
Ms. Williamson	\$61.01
Ms. Radline	\$10.00
Ms. West	<u>\$91.03</u>
TOTAL	\$1,093.90

- K. **Motion to Approve the filing of the IDEA 2010-11 Final Report (attached)**
- L. **Motion to Approve the contract for speech and language services with Ms. Mary Femenella** for the 2012-13 (attached)
- M. **Motion to Approve attendance at the NJASBO Conference** by Mr. Jesse Cohen, School Business Administrator, on June 5-8 in Atlantic City, NJ.
- N. **Motion to Approve** the application for Funds to **Support Implementation of the Anti-Bullying Bill of Rights Act** (P.L. 2010, c.122) for \$10,000 which represents 20% of Mr. Jahmal Nelson's (Social Worker) salary.

O. **Board Secretary's Certification of Accounts**

i.

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of **March 31, 2012**, no major budgetary line item account expenditure exceeds the amount appropriated by the district Board of Education.



Jesse Cohen
Board Secretary

April 25, 2012
Date

ii. **Board Certification of Accounts**

RESOLVED: *After review of the Secretary's and Treasurer's reports for March 2012 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Academic Officer/Director), the Board of Education of Queen City Academy Charter School has ascertained, to the best of our knowledge and ability, with the information*

provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan (the budget) as approved is being followed as revealed in the financial reports.

- P. **Motion to Approve** the contract with Champion Energy Services, LLC in coordination with The New Jersey School Boards Association, as Lead Agency of the Alliance for Competitive Energy Services ("ACES") Cooperative Pricing System for electric generation services in accordance with N.J.S.A. 18A-18A-1 et seq. (attached).

Motion to Approve Items A through P was made by _____, seconded by _____, and approved _____.

XII. Facilities – 5 Minutes

- A. Facilities Report – March: Jesse Cohen

XIII. Human Resources – Dr. Brian Kramer, Chairperson 10 Minutes

- A. **Upon the recommendation of the Chief Academic Officer/Director**, approve the following salaries for the 2012-13 school year:

- i. All staff salaries for 2012-13 (attached)
- ii. Hiring of Ms. Sophia Drapala at a rate of \$25/hour, two (2) hours per school day beginning April 2, 2012 for the remainder of the school year for homeschooling of Student X. This will be re-evaluated next month if Student X can return to school.

Motion:	Second:									Passed:	Y/N
Roll Call	JJ	BK	MS	OM	AS	GJ	CM	ST		Total	
YES											
NO											
ABSTAIN											
ABSENT											

XIV. Policy – Gayle Jones, Chairperson 10 Minutes

- A. **Policies: SECOND and FINAL READING**

- i. 2431 Athletic Competition
- ii. 5600 Pupil Discipline/ Code of Conduct
- iii. 9270 Home Schooling and Equivalent Education Outside the Schools

- B. **Regulations: SECOND & FINAL READING**

- i. 5600 Pupil Discipline/ Code of Conduct
- ii. 9270 Home Schooling and Equivalent Education Outside the Schools

Motion to Approve Items A and B was made by _____, seconded by _____, and approved _____.

XVI. Old Business 10 Minutes

A. NJSBA Board Training

XVII. New Business

30 Minutes

A. NJSBA Presenter: Ms. Gwen Thorton: School Board Governance

XVIII. Executive Session

30 Minutes

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.

Motion to Open Executive Session made by _____, seconded by _____, and approved at _____ PM.

Motion to Close Executive Session made by _____, seconded by _____, and approved at _____ PM.

XIX. Adjournment

1 Minute

Motion to Close the Meeting made by _____, seconded by _____, and approved at _____ PM